OFFICIAL MINUTES TOWN OF CLAY CITY JANUARY 6TH, 2026

The Town Council of Clay City met in regular session on 01/06/2026 at 6:00PM in the Clay City Town Hall. The meeting was called to order by President Donnella Baumgartner, with the following council members present: Vice President, Don Dayhuff, Council Member, Tim Rood Also present were Clerk Treasurer, Sarah Stoliby.

Town Attorney Chris Gambill was expected to attend but unforeseen circumstances prevented him from being in attendance. He plans to be at the next regularly scheduled Town Council Meeting.

Call to Order

President, Donnella Baumgartner called the meeting to order and led the Pledge of Allegiance AT 6:00PM

Announcements

Hire Town Attorney 01/01/2026 – 12/31/2026

Mr. Dayhuff made a motion to hire Chris Gambil, with Gambill Law Office as the Town of Clay City attorney, approving the terms in the previous years contract and legal fees. Mr. Rood seconded the motion. Motion carried 3-0

2026 Election of Council Officers

President : Donnella Baumgartner
Vice President: Don Dayhuff
Council Member: Tim Rood
Mr. Rood made a motion for the elected officers remain the same in 2026 with the officers listed above. Mr. Dayhuff seconded the motion. Motion carried 3-0

Approval of Minutes from 12/02/2025

Ms. Baumgartner presented the minutes from last month's Town Council Meeting to those present. After reviewing, Mr. Dayhuff made a motion to approve the minutes as presented. Mr. Rood seconded the motion. Motion carried 3-0

Reports

Clerk-Treasurer Report – Ms. Stoliby reported that as of January 2026, the Town of Clay City continues to maintain responsible financial oversight. Fund balances include $545,825.43 in the General Fund, $58,408.14 in the Water Operating Fund, $109,494.53 in the Sewer Fund, $52,434.51 in the Payroll Fund, and $5,002.63 in the CCI Fund. Additionally, the Town holds $45,863.58 in Certificates of Deposit that continue to earn interest. The 2026 budget has been approved by the Department of Local Government

Finance (DLGF), and all levy funds have been received as allocated. **All water and sewer bond obligations, including USDA water and sewer bonds and the Waterworks Revenue Bond, were paid in full and on time on January 1, 2026.** Although certain appropriated funds remain in a negative position, the Town is actively working with financial advisors and the State Board of Accounts under state guidelines, with a projected 2–3 year plan to restore all funds to positive operating balances.

Marshal Report – Marshal Skaggs reported that two new locks were installed at the Police Department during the month of December. He stated that no calls were missed, and that all calls through the CAD system, calls were received and handled appropriately. Marshal Skaggs also reported activity involving moving violations and noted that overall operations ran smoothly throughout the month. He concluded by expressing appreciation and thanks to local agencies for their continued support and cooperation. Overall, operations are progressing well and moving forward as expected.

Water Department Report – Ms. Staley updated those present regarding issues with the SCADA system and a power surge that affected the water plant. She explained the plan of action taken, which included replacing the damaged electrical board and exploring the possibility of submitting the loss through the Town's insurance. She also advised that quotes are being obtained for the installation of a surge protector to help prevent future occurrences.

During her report, Ms. Staley requested that the Council consider an amendment to the current ordinance to allow the Council discretion, on an incident-by-incident basis, to approve sewer adjustment applications for customers who are paid in full and in good standing. This request applies to customers who have experienced multiple water leaks that were repaired in a timely manner, allowing approval beyond the current one-time adjustment limitation.

Ms. Staley also brought before the Council the consideration of entering into a service contract with Mr. Don Dahuff, noting that he has repeatedly volunteered significant time and equipment to assist the Town and its utilities. Following discussion, it was decided that the Clerk would draft the proposed ordinance amendment and forward it to the Town Attorney for review prior to consideration at the next Council meeting. Regarding the potential hiring of Mr. Dayhuff, the Council agreed to consult with the State to determine the required paperwork and proper process.

The Council thanked Ms. Staley for going above and beyond in her duties and for her continued efforts in ensuring uninterrupted water service to the entire Town.

Sewer Department Report – Mr. Staley reported that sewer department operations are continuing as normal. Routine monitoring, maintenance, and required reporting are being completed as scheduled. No significant issues or concerns were reported at this time.

Street Department Report – Mr. Stoliby reported that all necessary locates, leak repairs, and meter readings were completed for the month. He also noted that snow removal efforts throughout the Town were successful and expressed appreciation to those in the community who assisted with clearing streets and sidewalks. The Council echoed its appreciation and thanked all who served and helped during the winter weather events.

Sewer Adjustments

Mr. Dayhuff made a motion to approve the six requested adjustments. Mr. Rood seconded the motion. Motion carried 3-0

Old Business

Water Tower Update

Ms. Baumgartner reported that she spoke with Derrick Wiggins and advised that work on the water tower will begin as soon as the contractor's Certificate of Insurance for 2026 is approved.

Building Update – Main & 8th Street Property

It was reported that the owner of the building located at 8th Street and Main Street hired a contractor to remove the brick façade down to the first story after large sections of brick fell into the roadway during a windstorm. The building is currently under contract for full demolition, which is scheduled to take place in February.

Police Department Inventory and Equipment

Marshal Skaggs has spoken with the Staunton Police Department and they are wanting to purchase the Dodge Durango, Vin#1c4sdjft5lc366429
for $20,000 fully equipped for sale to a law enforcement department.

New Ordinance

None

New Business

Karla Pipes – Federal Hearing

Ms. Baumgartner stated that after a meeting with the FBI charges against former Clerk Treasurer Karla Pipes had been filed on January 5th 2026. She stated that on January 20, 2026, at 2:00 p.m., an initial change of plea hearing was held in the matter involving Karla Pipes at the United States District Court in Terre Haute, Indiana. This hearing was

conducted as part of the federal judicial process. The community was encouraged to attend the hearing in person. The proceeding was open to the public in accordance with federal court guidelines. Letters of impact were permitted and accepted by the Court. Such statements could be submitted via email, or delivered in person at town hall. This hearing constituted the initial change of plea hearing. It was noted that approximately two additional court dates are anticipated in the future as the case continues through the federal court system. Dates and times for future proceedings will be scheduled and communicated by the Court.

Ordinances and Resolutions
None

Public Comments
Community members were present for the public meeting, and numerous questions, concerns, and opinions were expressed. In order to maintain full accuracy and transparency in the record of public remarks, it is recommended that individuals wishing to review the public comment portion of the meeting view the recording available on the Town of Clay City YouTube Channel:

https://www.youtube.com/@TownClayCity

Upcoming Events:
Next Employee Meeting - January 26th at 8am (Closed Meeting)
Next Town Council Meeting – February 3rd (Public Meeting) 6pm

Motion to Pay Bills
Mr. Dayhuff made a motion to pay the Town of Clay City's bills as presented. Mr. Rood seconded the motion. Motion carried 3-0

Adjournment

With no further business to discuss, a motion to adjourn was made by Mr. Dayhuff and seconded by Mr. Rood. Motion carried 2-0 The meeting adjourned at 6:45pm.

Respectfully submitted,

Sarah Stoliby Town Clerk, Clay City

Date of Approval: _____

The undersigned members of the Town of Clay City Council hereby approve the above motion as recorded in the official minutes.

APPROVED BY:

President: Donnella Baumgartner Date: _____
Donnella Baumgartner

Vice President: _____ Date: _____
Don Dayhuff

Council Member: Tim Rood Date: 2-3-26
Tim Rood

Attestation by Clerk-Treasurer:
I, Sarah Stoliby, Clerk-Treasurer of the Town of Clay City, certifies that this document is a true and accurate record of the council's approval of the motion described above.

Signature: Sarah Stoliby
Date: 2/3/26

For official use only. Filed in the Town of Clay City records.

OFFICIAL MINUTES TOWN OF CLAY CITY FEBRUARY 3rd, 2026

The Town Council of Clay City met in regular session on 02/03/2026 at 6:00PM in the Clay City Town Hall. The meeting was called to order by President Donnella Baumgartner, with the following council members present: Council Member, Tim Rood, Clerk Treasurer, Sarah Stoliby, Also present was Town Attorney, Chris Gambill.

Absent: Vice President, Don Dayhuff

Call to Order

President, Donnella Baumgartner called the meeting to order and led the Pledge of Allegiance AT 6:00PM

Announcements

1. Resolution 2026 – 2
Broadband fund expenditures
Mr. Rood made a motion to approve Resolution 2026 – 2 Broadband fund authorization spending, including itemized details. Ms. Baumgartner seconded the motion. Motion carried 2-0

2. Resolution 2026 – 3
2025 Council Salaries
Mr. Rood made a motion to approve Resolution 2026 – 3 2025 Council salary were set up incorrectly by the previous Clerk – Treasurer, to rectify the over payment council discussed and will pass a resolution to carry over and hold the overage in payment of $818.00 into 2026 until the payroll cycle is balanced.
Ms. Baumgartner seconded the motion. Motion carried 2-0

3. Resolution 2026 – 4
1099 Contract Agreement Don Dayhuff
Mr. Rood made a motion to approve Resolution 2026 – 4 1099 Contract Agreement Don Dayhuff in accordance with SBOA Requirements for council/contractor service agreement with all the supporting documents and items presented. Ms. Baumgartner seconded the motion. Motion carried 2-0

Approval of Minutes from 01/02/2026

Ms. Baumgartner presented the minutes from last month's Town Council Meeting to those present. After reviewing, Mr. Rood made a motion to approve the minutes as presented. Mr. Dayhuff seconded the motion. Motion carried 2-0

Reports

Clerk-Treasurer Report – Ms. Stoliby reported that all required federal and state tax filings are current as of February 3, including timely preparation and distribution of W-2 and 1099 forms. All 2025 Form 941 payroll filings have been completed accurately and reconcile with records maintained through the Indiana Department of Workforce Development.

Ongoing communication with the Indiana State Board of Accounts confirms the Town is moving in the proper direction toward financial compliance, and guidance has been received regarding the timing of a requested Special Audit for fiscal years 2024–2025.

The Clerk-Treasurer reported upcoming Certificate of Deposit maturities, continued research into grant opportunities for emergency generators with no local match requirement, and ongoing work on corrections to the 2024 Annual Financial Report and preparation of the 2025 AFR due March 2026.

As of February 3, 2026, fund balances were reported as follows: General Fund $529,835.63; Water Fund $74,858.05; Sewer Fund $106,833.39; Payroll Fund $48,826.24; and CCI Fund $5,002.84. The Town also maintains two Certificates of Deposit totaling $45,863.58.

Marshal Report – Town Marshal Skaggs provided an operational update to the Council regarding Police Department activities and ongoing law enforcement efforts within the community. Marshal Skaggs reported that officers continue to actively respond to calls for service, conduct routine patrols, and address traffic enforcement throughout town limits. Enforcement efforts have included traffic stops, citation issuance, warnings, and increased visibility patrols aimed at promoting public safety and compliance with local and state laws.

Marshal Skaggs advised that several individuals cited for ordinance and traffic violations have participated in available deferral and compliance options when eligible, allowing matters to be resolved while encouraging corrective behavior and reducing repeat violations. The department continues to focus on fair enforcement practices, community engagement, and proactive policing measures intended to maintain safety while fostering positive relationships with residents. Overall, departmental operations were reported to be running smoothly and efficiently.

Marshal Skaggs also reported that the annual Police Department training conference scheduled for April 9 through April 11 has been registered and secured at a cost of $150.00, providing continued professional development and updated law enforcement training opportunities. Additionally, he informed the Council that he identified a phone upgrade

program allowing the department to trade in older devices to offset replacement costs, with the anticipated total expense expected to remain under $200.00.

Marshal Skaggs expressed sincere appreciation to the Town Council for its continued support of the Police Department, as well as for the ongoing cooperation and assistance received from both state and county law enforcement partners. He noted that this collaborative support has contributed significantly to the department's ability to operate effectively and serve the community.

Water Department Report – Ms. Staley reported that utility operations continue under normal business conditions. She advised that the Town is currently working with Donnie from SCADA to repair equipment damaged during the recent power surge at the water plant. The Town has also contacted its insurance provider to determine whether the damage may be submitted as an insurance claim.

Sewer Department Report – Mr. Staley reported that sewer department operations are continuing as normal. Routine monitoring, maintenance, and required reporting are being completed as scheduled. No significant issues or concerns were reported at this time.

Street Department Report – Mr. Stoliby reported normal daily operations throughout the month, including completion of routine meter readings, responding to reported water leaks, and performing utility locates as requested. Department staff continue to address maintenance needs as they arise while ensuring timely service and support for ongoing Town operations.

Sewer Adjustments

Mr. Rood made a motion to approve the six requested adjustments. Ms. Baumgartner seconded the motion. Motion carried 2-0

Old Business

Water Tower Update

Ms. Baumgartner reported that since the previous update, the Town Attorney, Chris, reviewed the water tower project agreement and recommended that an amendment be requested to address potential cost overruns, as the original contractor agreement did not include provisions identifying responsibility should such costs occur. Following discussion, Mr. Rood made a motion to approve execution of the agreement contingent upon inclusion of the updated language addressing cost overruns. Ms. Baumgartner seconded the motion. The motion carried 2–0.

Building Update - Main & 8th Street Property
No formal update was provided at this time; however, Mr. Pavick and his contractor continue working in coordination with the Town of Clay City, with construction activities related to the removal of the building now underway.

Karla Pipes Federal Hearing Update
Ms. Baumgartner reported that since the last meeting, the Town of Clay City was notified by the Federal Bureau of Investigation that a guilty plea hearing for former Clerk-Treasurer Karla Pipes was scheduled for February 10, 2026, at 1:00 p.m. at the United States District Court for the Southern District of Indiana located in Indianapolis.

The Town was further advised that community impact statements continue to be encouraged and may still be submitted to the Court for consideration prior to the defendant's sentencing hearing. Additional case updates and future court dates will be communicated as they become available through the federal court system.

New Ordinance
None

New Business

Angel Falls/ELC Request

Letter to Wabash Valley Campground

Ordinances and Resolutions
None

Public Comments
Community members were present for the public meeting, and numerous questions, concerns, and opinions were expressed. In order to maintain full accuracy and transparency in the record of public remarks, it is recommended that individuals wishing to review the public comment portion of the meeting view the recording available on the Town of Clay City YouTube Channel:

https://www.youtube.com/@TownClayCity

Upcoming Events:
Next Employee Meeting - February 23rd at 8am (Closed Meeting)
Next Town Council Meeting – March 3rd (Public Meeting) 6pm

Motion to Pay Bills
Mr. Rood made a motion to pay the Town of Clay City's bills as presented. Ms. Baumgartner seconded the motion. Motion carried 2-0

Adjournment

With no further business to discuss, a motion to adjourn was made by Ms. Baumgartner and seconded by Mr. Rood. Motion carried 2-0 The meeting adjourned at 6:30pm.

Respectfully submitted,

Sarah Stoliby Town Clerk, Clay City

Date of Approval: 3/3/26

The undersigned members of the Town of Clay City Council hereby approve the above motion as recorded in the official minutes.

APPROVED BY:

President: Donnella Baumgartner Date: 3-3-26
Donnella Baumgartner

Vice President: _____ Date: 3/3/26
Don Dayhuff

Council Member: Tim Rood Date: 3-3-26
Tim Rood

Attestation by Clerk-Treasurer:
I, Sarah Stoliby, Clerk-Treasurer of the Town of Clay City, certifies that this document is a true and accurate record of the council's approval of the motion described above.

Signature: Sarah Stolin

Date: 3/3/26

For official use only. Filed in the Town of Clay City records.

OFFICIAL MINUTES TOWN OF CLAY CITY MARCH 3rd , 2026

The Town Council of Clay City met in special session on 03/03/2026 at 6:00pm in the Clay City Town Hall. The meeting was called to order by President Donnella Baumgartner, with the following council members present: Vice President, Don Dayhuff, Council Member, Tim Rood, Clerk Treasurer, Sarah Stoliby

Call to Order

President, Donnella Baumgartner called the meeting to order and led the Pledge of Allegiance at 6:00PM

Announcements

Approval of Minutes

Ms. Baumgartner presented the minutes from last month's Town Council Meeting to those present. After reviewing, Mr. Dayhuff made a motion to approve the minutes as presented. Mr. Dayhuff seconded the motion. Motion carried 3-0

Reports

Ms. Stoliby reported that the Annual Financial Report (AFR) has been submitted through Gateway and is currently under review in coordination with State Advisor Janet P. Alexander to ensure accuracy and completeness.

The Clerk-Treasurer advised the Council that it has been recommended the Town consider hiring a CPA with experience in capital asset accounting to conduct a comprehensive review of the Town's fixed assets, including property, equipment inventory, and other capital holdings. This would assist in establishing accurate asset valuations and maintaining compliance with reporting standards.

The Clerk-Treasurer reported that interest rates were reviewed for upcoming CD renewals. First Financial Bank offered a rate of approximately 3.50%, which was comparable to two other credit unions. Based on this and the Town's existing banking relationship, the CDs were renewed with First Financial Bank.

The Council was informed that Clerk-Treasurer training through Accelerate Indiana Municipalities (AIM) is now available as an online course at a cost of $25.00, providing continued education relevant to municipal finance and statutory responsibilities.
Retainage Fund (4552):
The Clerk-Treasurer reported that a transfer in the amount of $96,536.44 is being made from the Water Fund into the Retainage Fund as reimbursement for pay applications associated with the Water Tower Project, which were previously paid from OCRA and local funds. No further matters were presented.

Marshal Report –
Town Marshal Skaggs provided an update on department operations, including ongoing patrol efforts and responses to calls for service within the Town. He reported that officers continue to maintain a visible presence throughout the community to promote safety and deter criminal activity.

The Marshal advised the Council on recent incidents of note and general law enforcement activity since the previous meeting. Routine duties, including traffic enforcement and ordinance compliance, remain ongoing.

Marshal Skaggs also updated the Council on the status of department equipment and any maintenance or operational needs, as well as any training or administrative matters currently being addressed. No further matters were presented by Marshal Skaggs.

Water Department Report – Ms. Staley reported that utility operations continue under normal business conditions. She advised that she is currently working on letters to customers who have major leaks or who are delinquent with a course of action. Ms. Staley noted that she would be attending the Alliance Water Conference this month in French Lick. The entire week conference and hotel fees would be under $1,000.00, with the council already approving this required training.

Sewer Department Report – Mr. Staley reported that sewer department operations are continuing as normal, he would be changing out the UV Bulbs by April 1st. Routine monitoring, maintenance, and required reporting are being completed as scheduled. No significant issues or concerns were reported at this time.

Street Department Report – Mr. Stoliby reported normal daily operations throughout the month, including completion of routine meter readings, responding to reported water leaks, and performing utility locates as requested. Council brought up with mowing season approaching that he look into a larger weed killer tank to mount to one of the ATV's or trucks. Department staff continue to address maintenance needs as they arise while ensuring timely service and support for ongoing Town operations.

Sewer Adjustments
Mr. Dayhuff made a motion to approve the six requested adjustments. Mr. Rood seconded the motion. Motion carried 3-0

New Ordinance
None

Old Business

Water Tower Project Update:

Ms. Baumgartner reported that she has been in communication with Midwest Engineers regarding the Water Tower Project. A projected start date has been identified, with Caldwell Tanks expected to begin work in April or May.

Karla Pipes – Federal Hearing Update:

The Council was advised that, at this time, the Town is still awaiting notification of a sentencing date in the federal matter involving Karla Pipes.

Wabash Valley Campground – Lift Station:

Ms. Baumgartner reported that a letter has been drafted to Wabash Valley Campground regarding their request for the Town to continue maintaining their lift station. Due to ongoing issues with the system and the absence of a designated contact on file, the Town has determined that the Town Attorney will reach out to provide guidance and recommendations on how to proceed.

Additionally, it was confirmed that the campground's utility billing has been accurate, as water usage is properly measured through the meter. Therefore, no reimbursement or adjustment for consumption is warranted.

New Business

Amendments for the Water Tower Project:

An updated amendment agreement for the Water Tower Project was presented for approval to allow work to proceed. The Town Attorney reviewed the agreement and found it to be in order. Mr. Dayhuff made a motion to approve the execution of the amendment and associated documents as presented. Mr. Rood seconded the motion. Motion carried 3-0.

Stop Sign Ordinance Update:

Mr. Baumgartner presented a considered update to the stop sign ordinance to include the installation of two additional stop signs at the intersections of 8th & Lankford Streets and 8th & Cook Streets. The proposed changes align with modifications to traffic patterns associated with Clay Community Schools' student drop-off and pick-up procedures, which have created safety concerns for pedestrians, including school children, and nearby business activity during daytime hours.

Mr. Dayhuff made a motion to approve the ordinance update as presented. Ms. Baumgartner seconded the motion. Mr. Rood opposed the motion. Motion carried 2-1.

Deferral Agreement Update:

Ms. Stoliby presented updates to the deferral agreement filing process to improve efficiency for both the Clerk's Office and the County. Mr. Dayhuff made a motion to approve

the updated deferral agreement as presented. Mr. Rood seconded the motion. Motion carried 3-0.

Printer Service Contract:
Ms. Stoliby presented a lease-to-own service agreement with Gordon Flesch for new printer equipment to support utility billing and general operations. The proposed three-year contract includes full service, repairs, two new devices, and IT support, at a cost not to exceed $250.00 per month. Mr. Dayhuff made a motion to approve the agreement. Mr. Rood seconded the motion. Motion carried 3-0.

Microsoft 365 Account Setup:
Ms. Baumgartner and council were advised that the Town's current Microsoft 365 subscription has expired and was previously established under a former Clerk-Treasurer's personal email account. A request was made to establish a new Microsoft 365 account for Town operations, including the Police Department, Street Department, and Water and Sewer Department, using an official Town email (claycitywaterworks@gmail.com) as the administrative account. The Council approved the purchase and authorized the transition to the updated administrative email.

PERF Payment Review (2019–2025):
Marshal Skaggs requested that Ms. Stoliby investigate Indiana Public Retirement System (INPRS) PERF payments made between 2019 and 2025. Questions have arisen regarding the accuracy of contributions, specifically whether employee contributions for Ms. Pipes were properly made and allocated. Ms. Stoliby was granted permission to conduct a full review and request prior distribution records as necessary.

Ordinances and Resolutions
None at this time

Public Comments
None at this time. Disclaimer: In order to maintain full accuracy and transparency in the record of public remarks, it is recommended that individuals wish to review the public comment portion of the meeting view the recording available on the Town of Clay City YouTube Channel:

https://www.youtube.com/@TownClayCity

Upcoming Events:
Next Employee Meeting - March 30th (Closed Meeting) 8am
Next Town Council Meeting – April 6th (Public Meeting) 6pm

Adjournment

With no further business to discuss, a motion to adjourn was made by Mr. Dayhuff and seconded by Mr. Rood. Motion carried 3-0 The meeting adjourned at 6:42PM.

Respectfully submitted,

Sarah Stoliby Town Clerk, Clay City

Date of Approval: 4/7/2026

The undersigned members of the Town of Clay City Council hereby approve the above motion as recorded in the official minutes.

APPROVED BY:

President: Donnella Baumgartner Date: 4-9-26
Donnella Baumgartner

Vice President: Don Dayhuff Date: 4/7/26
Don Dayhuff

Council Member: Tim Rood Date: 4-7-26
Tim Rood

Attestation by Clerk-Treasurer:
I, Sarah Stoliby, Clerk-Treasurer of the Town of Clay City, certifies that this document is a true and accurate record of the council's approval of the motion described above.

Signature: Sarah Stoliby
Date: 4/9/26

For official use only. Filed in the Town of Clay City records.

OFFICIAL MINUTES TOWN OF CLAY CITY APRIL 7TH , 2026

The Town Council of Clay City met in special session on 04/07/2026 at 6:00pm in the Clay City Town Hall. The meeting was called to order by President Donnella Baumgartner, with the following council members present: Vice President, Don Dayhuff, Council Member, Tim Rood

Absent: Clerk Treasurer, Sarah Stoliby (viewed online)

Call to Order
President, Donnella Baumgartner called the meeting to order and led the Pledge of Allegiance at 6:00PM

Announcements
Ms. Baumgartner provided a friendly reminder regarding the Town's nuisance ordinances related to junk/trash and mowing. Residents are encouraged to maintain their properties in compliance.

She also reminded the Council of the Town of Clay City Clean-Up Day held on Saturday, May 2nd from 8:00 a.m. to 3:00 p.m. Residents were advised that prohibited items include tires, wet paint, construction roofing materials, metal, and chemicals.

A discussion took place regarding food truck permits for vendors wishing to set up within Town limits outside of festivals or special events. The Council reviewed current regulations and considerations for allowing food trucks to operate on a more regular basis. No formal action was taken at this time.

Approval of Minutes
Ms. Baumgartner presented the minutes from last month's Town Council Meeting to those present. After reviewing, Mr. Dayhuff made a motion to approve the minutes as presented. Mr. Rood seconded the motion. Motion carried 3-0

Reports
Ms. Stoliby was not present but left a report an update in the councils folders.

Marshal Report –
The Town Marshal provided an update reporting 28 traffic stops and 18 service calls for the period. He stated that operations are running smoothly and that all required training is up to date. He also noted updates to mobile equipment, with costs of approximately $180 per unit for four units.

Water Department Report – Ms. Staley reported that utility operations are continuing under normal business conditions. Six leaks have been identified and are scheduled for repair. Additionally, quotes have been requested for cleaning out the pond. Overall, operations remain business as usual.

Sewer Department Report – Mr. Staley reported that the UV bulbs have been replaced. A total of 14 loads of sludge were hauled from the wastewater treatment plant. The quoted cost for this service was $12,000.00, with the final bill coming in underestimate at $11,540.00. The work was completed by the City of Terre Haute. Mr. Staley also confirmed that the digesters and clarifiers are in proper working order.

Street Department Report – Mr. Stoliby was not in attendance but provided his report to the Council. He reported that disconnects, reconnects, locates, leak repairs, street repairs, and normal town maintenance have all been running smoothly. Mr. Stoliby also attended the Ford Meter Box training, held April 13th through April 16th, at no cost.

Sewer Adjustments

Mr. Dayhuff made a motion to approve the six requested adjustments. Mr. Rood seconded the motion. Motion carried 3-0

New Ordinance

None

Old Business

Water Tower Project Update:

Ms. Baumgartner reported that she has been in communication with Midwest Engineers regarding the Water Tower Project. A projected start date has been identified, with Caldwell Tanks expected to begin work. The Council requested that the Town Attorney contact the contractor to reinforce the terms of the agreement and address any potential liability if the agreement is not fulfilled. As of this time, no work has been completed for the Town in 2026.

Karla Pipes – Federal Hearing Update:

Ms. Baumgartner advised the Council that the Town is still awaiting notification of a sentencing date in the federal matter involving Karla Pipes. At this time, there are no new updates to report.

Wabash Valley Campground – Lift Station:

Ms. Baumgartner reported that a letter has been drafted to Wabash Valley Campground regarding their request for the Town to continue maintaining their lift station. Due to ongoing issues with the system and the absence of a designated contact on file, the Town has determined that the Town Attorney will reach out to provide guidance and

recommendations on how to proceed.
Additionally, it was confirmed that the campground's utility billing has been accurate, as water usage is properly measured through the meter. Therefore, no reimbursement or adjustment for consumption is warranted.

New Business

8th St Closure
Ms. Baumgartner reported that a request has been received to reopen 8th Street. Following discussion regarding the impact the closure has had on downtown businesses, the Council agreed to reopen the street to traffic to restore access.

It was further determined that construction work will be allowed to continue, with barricades placed to restrict parking along the sides of 8th Street in order to maintain a safe work area while permitting ongoing project activity.

Ordinance for Cats & Dogs
Discussion was held regarding whether issues related to cats and dogs fall under the Town's existing ordinance or whether a new ordinance should be created. After consideration, it was determined that the matter will be addressed under the current ordinance framework at this time.

It was further decided to increase public awareness by sharing information through social media and posting notices to inform pet owners of applicable regulations. Property owners will be advised that violations may result in fines and other enforcement actions as provided under existing ordinances.

Rusty Baumgartner Volunteer Request:
Ms. Baumgartner reported that her son Rusty reached out with a request to serve. He is completing his degree and is required to log community service hours for graduation. He expressed interest in volunteering his time to assist the Town, specifically with painting curbs and crosswalks. No formal action was required by the Council. However, there was general consensus in support of accepting the additional volunteer assistance to help with these maintenance efforts.

New Computer – Utility Clerk:
It was reported that the Utility Clerk's hard drive had crashed and, upon review, it was confirmed that a new computer would be required. Two options were presented that would meet both the budget and operational needs, with pricing at approximately $600.

Mr. Dayhuff made a motion to approve the purchase of a new computer in the amount of $600. Mr. Rood seconded the motion. Motion carried 3-0.

Blight Properties:
Representatives from CLAY CITY USA were present to inquire about potential options for the Town to acquire or address vacant and abandoned businesses along Main Street. It was noted that grant opportunities may be available that CLAY CITY USA would like to pursue; however, they currently do not have the experience or knowledge necessary to navigate the application process. The Council discussed reviewing existing policies and ordinances to determine how the Town may assist and support these efforts. It was also noted that continued enforcement of current ordinances related to property maintenance and violations will remain a priority.

Wabash Valley Community Foundation Grant Phases and Letter if Intent:
Ms. Stoliby was not present; however, a copy of her Letter of Intent was provided for review. The letter outlines plans to pursue grant funding through the Wabash Valley Community Foundation for the purchase of new generators.

This initiative is part of broader efforts to revitalize Town Hall and other departments, as well as to improve long-term preparedness and infrastructure planning for the Town of Clay City.

Ordinances and Resolutions
Ordinance 2026 – 01 Traffic Code
8th & Lankford Streets and 8th & Cook Streets

Public Comments
None at this time. Disclaimer: In order to maintain full accuracy and transparency in the record of public remarks, it is recommended that individuals wish to review the public comment portion of the meeting view the recording available on the Town of Clay City YouTube Channel:

https://www.youtube.com/@TownClayCity

Upcoming Events:
Next Employee Meeting - April 27th (Closed Meeting) 8am
Next Town Council Meeting – May 5th (Public Meeting) 6pm

Adjournment

With no further business to discuss, a motion to adjourn was made by Mr. Dayhuff and seconded by Mr. Rood. Motion carried 3-0 The meeting adjourned at 6:46PM.

Respectfully submitted,

Sarah Stoliby Town Clerk, Clay City

Date of Approval: _____

The undersigned members of the Town of Clay City Council hereby approve the above motion as recorded in the official minutes.

APPROVED BY:

President: Donnella Baumgartner Date: 5-5-26
Donnella Baumgartner

Vice President: _____ Date: 5-5-26
Don Dayhuff

Council Member: Tim. Rood Date: 5-5-26
Tim Rood

Attestation by Clerk-Treasurer:
I, Sarah Stoliby, Clerk-Treasurer of the Town of Clay City, certifies that this document is a true and accurate record of the council's approval of the motion described above.

Signature: _____
Date: _____

For official use only. Filed in the Town of Clay City records.

OFFICIAL MINUTES TOWN OF CLAY CITY MAY 5TH , 2026

The Town Council of Clay City met in special session on 05/05/2026 at 6:00pm in the Clay City Town Hall. The meeting was called to order by President Donnella Baumgartner, with the following council members present: Vice President, Don Dayhuff, Council Member, Tim Rood, Clerk Treasurer, Sarah Stoliby

Also present: Town Attorney, Chris Gambill

Call to Order
President, Donnella Baumgartner called the meeting to order and led the Pledge of Allegiance at 6:00PM

Announcements
Town of Clay City Departments will be closed Monday 5/25/26 for Memorial Day Holiday.

Approval of Minutes
Ms. Baumgartner presented the minutes from last month's Town Council Meeting to those present. After reviewing, Mr. Dayhuff made a motion to approve the minutes as presented. Mr. Rood seconded the motion. Motion carried 3-0

Reports
Ms. Stoliby presented the financial report for the Town of Clay City. Council was provided with an update on fund balances, revenues, expenditures, utility operations, and outstanding obligations. The report indicated that town finances remain stable, with routine operations continuing as budgeted. Ongoing monitoring of expenditures, utility funds, and grant-related activities was noted. No action was taken by the Council.

Marshal Report –
The Town Marshal provided an update reporting traffic stops and service calls are being conducted and nothing out of the normal to report. Marshal Skaggs presented the board with a request to purchase the intoximeter lent from Clay county in the amount of $490.00 The current ones being used are very old and outdated so this upgrade would be beneficial.

Water Department Report – Ms. Staley was not present but left an update that the water utility is operating as it should with a few updates to the system. Nothing to note of concern.

Sewer Department Report – Mr. Staley was not present but left an update that the sewer plant is running properly and that the lift station pump at the park would be repaired soon.

Street Department Report – Mr. Stoliby was present and updated the board that normal operations are going smooth. Street signs were ordered through Stello Products, 23 locates

were completed, along with one emergency locate. Ms. Stoliby changed out 8 meters, worked with B & T Drainage to fix two major leaks and replace two flush hydrants.

Sewer Adjustments
Mr. Dayhuff made a motion to approve the adjustments. Mr. Rood seconded the motion. Motion carried 3-0

New Ordinance
None

Old Business
Water Tower Project Update:
Tower Project Update – Responsibility for Contracts and Grants
Ms. Baumgartner provided an update on the tower project and reported that she had been in communication with engineer Derrick Wiggins regarding project planning and coordination. It was reported that Caldwell Tanks anticipates being on-site from June 21 through July 24 to complete the necessary repairs to the 14th Street water tower. Following the repair work, painting and final project completion are tentatively scheduled for August. Discussion was also held regarding responsibilities related to project contracts and grant administration. No action was taken.

Karla Pipes – Federal Hearing Update:
Ms. Baumgartner advised the Council that the sentencing hearing for the Karla Pipes Federal case is set for May 27th, 2026 at 1pm at the United States Courthouse, Room 202. 46 E. Ohio St. Indianapolis before Judge James Sweeney.

Wabash Valley Community Foundation Grant – Phases and Letter of Intent
The Council discussed the Wabash Valley Community Foundation grant, including project phases and the submitted Letter of Intent to obtain new generators for the Town. No action was taken.

Second Reading and Vote on Stop Sign Ordinance
The proposed Stop Sign Ordinance was presented for its second reading. Council discussion occurred. Mr. Dayhuff made a motion to pass Stop Sign Ordinance 2026-01. Ms. Baumgartner seconded the motion. Mr. Rood opposed the Stop Sign Ordinance. Motion carried 2-1

Proposed Food Truck Ordinance – $100 Annual Fee
The Council reviewed and discussed the proposed Food Truck Ordinance, including the proposed annual permit fee of $100.00. No action was taken, matter was tabled for the councils next team meeting, scheduled for May 18th with an executive session to follow.

New Business

Blight Properties – Clay City USA Presentation

A presentation regarding blight properties within the community was provided by Clay City USA. Discussion focused on potential strategies and resources to address vacant and deteriorating properties and promote revitalization efforts throughout the community. The Town Council discussed exploring Thrive Grants and identifying up to five properties that may qualify for future revitalization initiatives. Council members also discussed contacting the City of Brazil to obtain information regarding code enforcement practices and procedures. Additional discussion included researching the use of Tax Increment Financing (TIF) districts, Clay County Economic Development funds, and other available resources that could support redevelopment efforts. The Council expressed interest in continuing to work collaboratively with Clay City USA to encourage property improvements and revitalization along Main Street and throughout the Town. No action was taken.

Bond Money Release and Assignment of Claim – Karla Pipes

The Council discussed the proposed release of bond funds and assignment of claim in the amount of $171,068.47, including receipt of funds into the General Account and appropriation considerations. No action was taken.

Trash Collection Service Discussion

The Council discussed the possibility of changing the Town's trash collection service provider from Republic Services to The Trash Man. Ms. Stoliby is working on confirming there is not a contract with Republic Services.

Ordinances and Resolutions

Ordinance 2026 – 01 Traffic Code
8th & Lankford Streets and 8th & Cook Streets PASSED

Public Comments

Public Comment may be viewed on the Towns YouTube Channel.
Disclaimer: In order to maintain full accuracy and transparency in the record of public remarks, it is recommended that individuals wish to review the public comment portion of the meeting view the recording available on the Town of Clay City YouTube Channel:

https://www.youtube.com/@TownClayCity

Upcoming Events:
Next Employee Meeting - May 18th (Closed Meeting) 8am
Next Town Council Meeting – June 2nd (Public Meeting) 6pm

Adjournment

With no further business to discuss, a motion to adjourn was made by Mr. Dayhuff and seconded by Mr. Rood. Motion carried 3-0 The meeting adjourned at 7:26PM.

Respectfully submitted,

Sarah Stoliby Town Clerk, Clay City

Date of Approval: 6/2/26

The undersigned members of the Town of Clay City Council hereby approve the above motion as recorded in the official minutes.

APPROVED BY:

President: Donnella Baumgartner Date: 6-2-26
Donnella Baumgartner

Vice President: Don Dayhuff Date: 6-2-26
Don Dayhuff

Council Member: Tim Rood Date: 6-2-26
Tim Rood

Attestation by Clerk-Treasurer:
I, Sarah Stoliby, Clerk-Treasurer of the Town of Clay City, certifies that this document is a true and accurate record of the council's approval of the motion described above.

Signature: Sarah Stoliby
Date: 6/2/26

For official use only. Filed in the Town of Clay City records.

OFFICIAL MINUTES TOWN OF CLAY CITY JUNE 2ND , 2026

The Town Council of Clay City met in special session on 06/06/2026 at 6:00pm in the Clay City Town Hall. The meeting was called to order by President Donnella Baumgartner, with the following council members present: Vice President, Don Dayhuff, Council Member, Tim Rood, Clerk Treasurer, Sarah Stoliby

Call to Order

President, Donnella Baumgartner called the meeting to order and led the Pledge of Allegiance at 6:00PM

Announcements

The following community events were announced: **Clay City Pottery Festival:** June 12th – June 14th, 2026. **Clay City Fair:** June 13th – June 21st, 2026. **Clay City VBS Community Event:** June 22nd – June 26th, 2026. Council announced that an Executive Session would be held following the public meeting to discuss part-time help. The Executive Session notice was properly posted online.

Approval of Minutes

Ms. Baumgartner presented the minutes from last month's Town Council Meeting to those present. After reviewing, Mr. Dayhuff made a motion to approve the minutes as presented. Mr. Rood seconded the motion. Motion carried 3-0

Reports

Ms. Stoliby presented the financial report for the Town of Clay City. Council was provided with an update on fund balances, revenues, expenditures, utility operations, and outstanding obligations.

Marshal Report –

Town Marshal Skaggs was on vacation but left council with an update in procedures and operations. No concerns for the previous month, business as usual.

Water Department Report – Ms. Staley was on vacation but left council with an update and current leaks, adjustments etc. Nothing to be concerned about as she has completed tasks and keeping everything running smooth.

Sewer Department Report – Mr. Staley was present an updated that the sewer plant is running properly and that the lift station pump at the park is ready for pick up and once installed can be turned over to the campground.

Street Department Report – Mr. Stoliby was not present but left council with an updated checklist of orders and operations completed for the previous month.

Sewer Adjustments
Mr. Dayhuff made a motion to approve the adjustments. Mr. Rood seconded the motion. Motion carried 3-0

New Ordinance
None

Old Business
Water Tower Project Update:
The Council received an update regarding the 14th Street Water Tower Project and ongoing project timelines are set to begin in July and expected to be completed by August.

Karla Pipes – Federal Hearing Update:
Ms. Baumgartner received an update regarding the ongoing federal criminal case involving former Clerk-Treasurer Karla Pipes. It was reported that the federal sentencing hearing has been scheduled for Thursday, July 16, 2026, at 1:00 p.m. before Judge James Sweeney in Room 202 of the United States Courthouse, 46 E. Ohio Street, Indianapolis, Indiana.

Wabash Valley Campground Lift Station -
The Council discussed the condition of the Wabash Valley Campground Lift Station pump and reviewed repair options presented by the Water Department. It was reported that the estimated cost to repair the existing pump is **$4,693.34**, with additional delivery charges to be incurred should the Town elect to proceed with the repair.

New Business

David Burcham – Regarding hazardous tree at 400 Main St.
David Burcham appeared before the Town Council to express concerns regarding a hazardous tree located on private property at **400 Main Street**. Mr. Burcham provided photographs of the tree for the Council's review and stated that he had spoken with neighboring property owners as well as contacted the property owner directly to express his concerns about the tree's condition and the potential safety hazard it poses. Mr. Burcham requested that his concerns be documented in the official meeting minutes. He explained that he wished to establish a record of the issue should the tree fail and cause damage or injury in the future, and to provide documentation for insurance purposes if necessary. The Town Council advised Mr. Burcham that, because the tree is located on private property, the Town's authority is limited. The Council agreed that the Town would send a courtesy letter to the property owner requesting that the tree be evaluated and removed due to the reported safety concerns. However, the Council explained that the Town does not have the legal authority to require the property owner to remove the tree unless it otherwise constitutes a violation of applicable law or ordinance. No formal action

was taken beyond directing that the courtesy letter be prepared and that Mr. Burcham's concerns be entered into the official record.

14th Street Water Tower Drain / Pool Water Discussion

Council discussed the need for a designated water drain location related to the 14th Street Water Tower project. Discussion included providing information to residents regarding pool filling, hauling water, and proper procedures. A public social media notice will be created to communicate this information.

Reserve Officer Appreciation Bonus – Deferral Appropriation

Council discussed utilizing the Deferral Program Fund to provide an appreciation payment for reserve officer Larry Richmond. The proposed amount was **$600.00 total ($100.00 per month appreciation payment).** Motion was made to approve the reserve bonus payment from the Deferral Appropriation Fund. Motion carried.

Street Sweeper Notice

Council discussed street sweeping procedures and providing notice to residents regarding Main Street and public parking areas.

Revise Mowing Ordinance / Increase Mowing Citation Fee

The Council discussed proposed revisions to the Town's Mowing Ordinance, including increasing the total cost assessed for mowing ordinance violations from $150.00 to $450.00. Under the proposed revision, the civil ordinance violation would increase to $100.00, with the remaining $350.00 representing the Town's cost to perform the mowing and abate the nuisance when a property owner fails to comply after proper notice. Council members discussed that the revised fee more accurately reflects the actual labor, equipment, fuel, and administrative costs incurred by the Town when it is required to mow neglected properties. A motion was made by Mr. Dayhuff to approve the ordinance revision as presented. The motion was seconded by Mr. Rood. Motion carried 3-0.

Amendment to Ordinance 2021-1

Council reviewed and discussed amendments to Ordinance 2021-1. Motion was made by Don Dayhuff to approve the amendment. Motion seconded by Tim Rood.
Motion carried 3-0

Introduction of New Ordinance 2026-6-2 – Sewer Connection Fee Table
Council introduced Ordinance 2026-6-2, establishing a Sewer Connection Fee, No vote was taken and the matter was tabled until further research could be done in our ordinances.

Ordinances and Resolutions
Ordinance 2026 – 01 Traffic Code
8th & Lankford Streets and 8th & Cook Streets PASSED

Public Comments
Public Comment may be viewed on the Towns YouTube Channel.
Disclaimer: In order to maintain full accuracy and transparency in the record of public remarks, it is recommended that individuals wish to review the public comment portion of the meeting view the recording available on the Town of Clay City YouTube Channel:

https://www.youtube.com/@TownClayCity

Upcoming Events:
Next Employee Meeting - June 29th (Closed Meeting) 8am
Next Town Council Meeting – July 7th (Public Meeting) 6pm

Adjournment

With no further business to discuss, a motion to adjourn was made by Mr. Dayhuff and seconded by Mr. Rood. Motion carried 3-0 The meeting adjourned at 7:01PM.

Respectfully submitted,

Sarah Stoliby Town Clerk, Clay City

Date of Approval: 7/7/26 Sarah Stoliby

The undersigned members of the Town of Clay City Council hereby approve the above motion as recorded in the official minutes.

APPROVED BY:

President: Donnella Baumgartner Date: 7-7-26
Donnella Baumgartner

Vice President: Don Dayhuff Date: 7/7/26
Don Dayhuff

Council Member: Timothy J Rood Date: 7-7-26
Tim Rood

Attestation by Clerk-Treasurer:
I, Sarah Stoliby, Clerk-Treasurer of the Town of Clay City, certifies that this document is a true and accurate record of the council's approval of the motion described above.

Signature: Sarah Stoliby
Date: 7/7/26

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