

The Town Board met on January 2, 2024 for their first meeting with the newly elected board and Town Council. Besides Council members Don Dayhuff, Tim Rood, Donnella Baumgartner and Clerk/Treasurer Lisa Lance, those in attendance were Alicia Jacobs, Abigail Morales, Kaylee Baumgartner, Derick Wiggins, Tina Booe, Terrance Cano, Kent Baumgartner, Karen McQueen and Police officers Terry Skaggs and Terry Silvers. The meeting was called to order by Tim Rood and everyone was led in the Pledge of Allegiance. Tim moved to elect Donnella President, Don seconded the motion and the nomination passed. Tim nominated Don to be Vice President, Donnella seconded and the nomination passed. There was a motion to amend the December minutes for inaccurate reporting. Motion carried and minutes will be amended. Chris Gambill submitted his resignation and Tim made a motion to hire Traci Orman as the new town attorney.

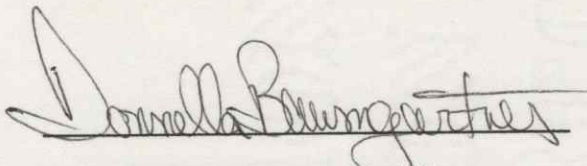
Derick Wiggins from Midwest Engineers spoke about the plans for the water tower. Donnella requested a special meeting on February 12<sup>th</sup> with Midwest to discuss prebids and a meeting on the 22<sup>nd</sup> for open bids and a meeting to follow.

Don moved to accept the adjustments. Tim seconded.

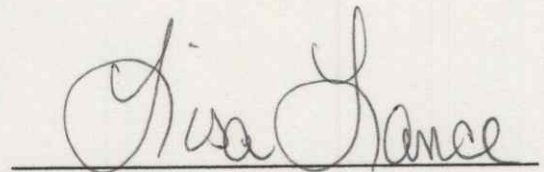
Lisa asked for Quill to be added to the vendors the town uses for supplies

Alicia Jacobs thanked the board for the great relationship between the town and bank.

The meeting was adjourned. The next meeting will be February 6<sup>th</sup>.



Donnella Baumgartner, President



Lisa Lance, Clerk/Treasurer

The town board of Clay City met on Tuesday February 6, 2024 for their regularly scheduled meeting. Those in attendance were Abby Morales, Kaylee Baumgartner, Alicia Jacobs, Toni Carter, Amy Dierdorff, Ken Weber, Karen McQueen, Jarad Nees, Melodie Nees, Randi Staley, Jim Staley, Terry Skaggs, Terry Silvers, Lisa Lance and board members, Donnella Baumgartner, Don Dayhuff and Tim Rood. Donnella called the meeting to order and led the Pledge. Tim moved to accept the minutes. Don seconded. It was reported that Traci was working on updating some ordinances.

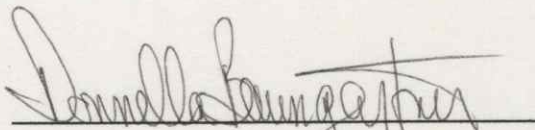
Amy Dierdorff and Toni Carter spoke on behalf of the Clay County Humane Shelter. They voiced concerns over how to handle dog pick-up because they have a contract with Brazil that excludes incorporated towns. They also suggested a donation be made by the town for taking in the dogs that the Police caught because they were chasing children.

Kaylee Baumgartner asked if a section of Main Street could be closed for the Main Street Market on June 29<sup>th</sup>. She was told she would need to contact INDOT first.

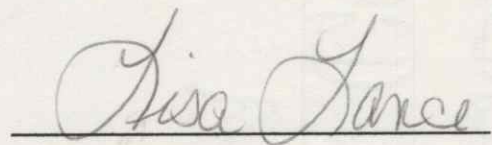
Don moved to accept adjustments for Dixie Rinnick, Bobby Freeman, Todd Rardin, Diedre Sing, and Mike Gerber. Don moved to pay Karen and Traci. Reach gave a presentation about their alert service.

Police reported that dogs were taken care of and the school requested signs for Lankford to be closed during bus drop off and pick up.

Jarad requested a new probe and Tim asked about servicing the white truck. Don made a motion to pay bills and adjourn the meeting. Next meeting is March 5<sup>th</sup>.



Donnella Baumgartner, President



Lisa Lance Clerk/Treasurer



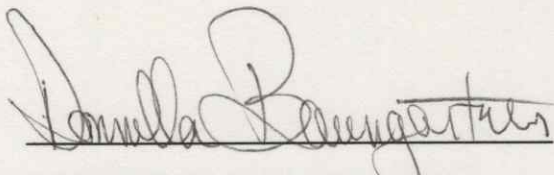
The Town Board met on Tuesday, March 5, 2024 in a regularly scheduled meeting. Donnella called the meeting to order. Those in attendance were: Doug and Sarah Stoliby, Tina Booe, Elissa Booe, Bradley Martin, James Rupp, Keith Grassick, Evan Dickerson, Tina Dayhuff, Alicia Jacobs, Kaylee Baumgartner as well as the board members and Clerk/Treasurer. Time moved to approve the minutes and Don seconded. Tim moved to approve the Salary Ordinance 1-20-24 and Don seconded. Motion carried. It was decided to table the Reach program to further discuss.

Kaylee Baumgartner presented signed approval from the State to close part of 59 from 8-5 on June 29<sup>th</sup>. Don moved to accept and Tim seconded. Don moved to accept the new Fire Ordinance 2-20-24 and Tim seconded. A paving contract was signed and Community Crossings will send a check.

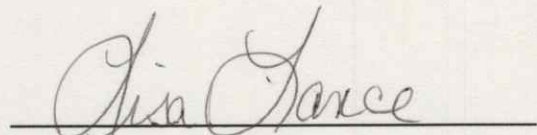
The re-painting of the Martz tower was tabled, as well as discussion of past due accounts that need to be cleaned up. Tim moved to adopt Resolution 3-20-24 for the CDs to be cashed. Three from General Fund and one from Water. There is still one CD to be researched. Don seconded.

The board agreed for Karen to move to a maintenance stage now that her work cleaning up the books was completed. It was also decided to use dumpsters from Republic for Clean Up Day. The town will purchase good luck radio ads for the basketball team for \$100.00 and the police department will be approved for \$1700 for hotel costs during the upcoming training.

There was discussion about the deferral process and Water and Sewage had nothing to report. Don moved to approve adjustments and Tim seconded. There will be an employee meeting on March 25<sup>th</sup> at 8:00 a.m. Tim made a motion to pay the bills and Don seconded. Meeting adjourned.



Donnella Baumgartner, President



Lisa Lance, Clerk/Treasurer

Town of Clay City

April 2, 2024

The meeting was opened by Donnella. Tim moved to approve the minutes and Don 2<sup>nd</sup>. Audience comments were from Forrest Skelton on the problem with vehicles and properties looking trashy and dogs running loose.

Sarah from Ice Miller introduced Bond Ordinance 4-2024 concerning borrowing for water tower project and rate ordinance to pay for the project. Don moved and Tim seconded. Tim then introduced 5-2024 to amend the previous Ordinance 2008-1 with changes for charges and rates. Don 2<sup>nd</sup>. There will be a Public Hearing on April 22<sup>nd</sup> at 9:00 a.m.

Collections of dog and cat food for the Clay County Humane Shelter was added to the Town Clean Up day. Lisa reported that dumpsters were ordered and will arrive by 4 p.m. Friday.

Tim made a motion to adjust the amount allotted for the Police Training \$1783.08. Don 2<sup>nd</sup>

Dan Heddon from Baker Tilly will be contracted for 3 months at \$600 per month.

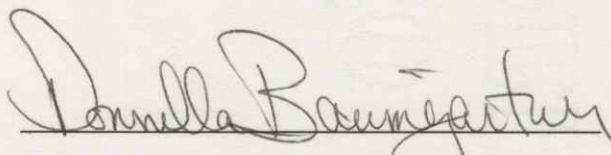
The Golf Cart Ordinance 7-2020 was amended to remove the fee paid for stickers. The new Ordinance is 6-2024. Tim made the motion and Don seconded. Tim also moved to pay Karen McQueen to continue assisting the Clerk's office for 1 day a month. Don seconded

Tim made a motion to order a case of meters with an allocation of \$1500. Don 2<sup>nd</sup>.

Tim made a motion to hire Brad Martin for 15 -20 hours as needed. Don 2<sup>nd</sup>

Don made a motion to accept adjustments. Tim seconded.

Don made a motion to adjourn the meeting.

  
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President, Donnella Baumgartner

  
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Clerk/Treasurer, Lisa Lance

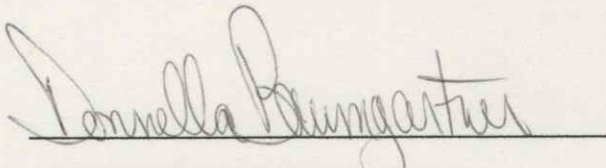


PUBLIC HEARING

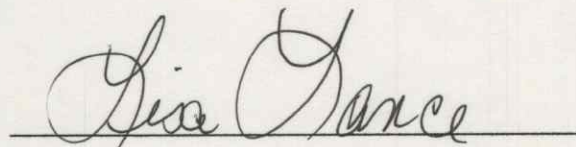
Donella opened the hearing on the rate increase at 9 a.m. It was immediately opened up to public comments. Bill Travis was the only one to comment, asking why the rate hike was necessary. He also questioned the chlorine levels in the water. Donnella, Sarah from Ice Miller and Traci Orman gave explanations. With no further citizen comments, the public hearing was closed at 9:19 a.m. The Board continued with a public meeting. Tim moved to accept Ordinance 5-2024 to raise the rates. Donnella seconded. They both voted aye, Don voted nay. Motion carried. Tim moved to accept Ordinance 4-2024, which amended 4-2021 to authorize the project and set parameters. Donnella seconded the motion, both voted aye, Don voted nay. Motion carried. Tim moved to approve Resolution 4-2024 for Kentucky Rural Water to put the bid out on the project, Donnella seconded the motion and they both voted aye, Don opposed. Motion carried.

It was decided to accept Karen's contract to help Lisa one day a month to keep expenses down and stressed that Brad will be used as needed.

Don moved to adjourn the meeting at 9:29. Tim seconded.



President, Donnella Baumgartner



Clerk/Treasurer, Lisa Lance

Donnella opened the meeting at 6 p.m. Tim moved to accept the minutes and Don seconded. In public comments, Brad said that someone had dumped brush at the Pottery on Clean Up day. Donnella said it would be taken care of. In old business, the cost to repair the pump at the campground lift station was \$4,932.59. Donnella reported that Clean Up day went well and that the donated pet food had been delivered to the Humane Shelter. Traci said that corrections, instead of adjustments, can be made by the Clerk without Board approval.

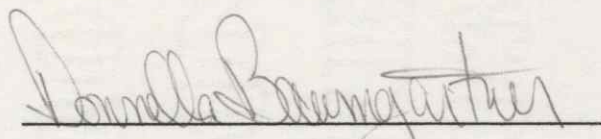
Tim moved at 6:12 p.m. to approve the Notice of Award to Midwestern, contingent on the OCRA grant, in the amount of \$1,048,000 and Don seconded. Motion carried. At 6:14, Tim moved to pay Midwestern \$152,394.50, after grant approval. Don seconded. Motion carried. At 6:16, Tim moved to approve Resolution 5-2024 on Spousal carve-out. Don seconded and motion carried. At 6:19 Tim moved to introduce Ordinances 6-2024 (Credit Card), 7-2024 (Mileage) and 8-2024 (Petty Cash) to be voted on at the June 4<sup>th</sup> meeting. Don seconded and motion carried. Tim then moved to suspend the rules pertaining to Ordinance 9-2024. Don seconded and motion carried. Tim then moved to approve Ordinance 9-2024, amending the Burn Ordinance 79-1. Don seconded and the motion passed.

In the report from the Police, Terry said that Nick French is donating a stone in memory of Perry Haviland, a Clay City officer killed in the line of duty. We will be redoing the front landscape to place that stone. Terry Skaggs and Rob Gambill are working on a grant for the department. It was determined that the department needed to purchase new drug test kits to be in compliance with the Sheriff's Department. On 6:29 Tim made the motion to approve up to \$500 each to come out of Unrestricted Opioid Fund. Don seconded and motion carried.

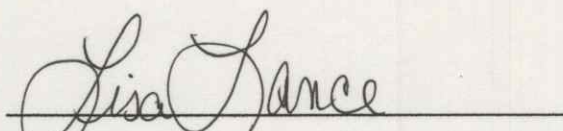
Randi distributed the Consumer Confidence Report to the board and it will be posted on the website.

Doug reported that the new signs are up.

Tim moved to approve the adjustments and Don seconded. Motion carried. Don moved to pay the bills, Tim seconded and motion carried. The meeting was adjourned at 6:39 and the next meeting will be June 4, 2024.



President, Donnella Baumgartner



Clerk/Treasurer, Lisa Lance



Town of Clay City

June 4, 2024

Donnella opened the meeting at 6 p.m. Tim moved to accept the minutes and Don seconded. There were no public comments. Tim moved to adopt Ordinances 6-2004, 7-2004 and 8-2004 at 6:03 p.m. Don seconded and the motion passed. Lisa reported that the credit card online payment option is now available and working well.

Community Crossings sent money and we received an invoice from EB Paving. Tim moved to pay the invoice and Don seconded. It was reported that all parties involved in the Water Tower Project met and construction is due to start in November of 2024 and be completed in July of 2025.

Per Traci; Don and Lisa will be put on all accounts at First Financial and Lisa and Terry Silvers will remain on the credit cards.

We received an invoice from Traci for \$9,993.64 for work on thus far on the Water Tower Project. Tim moved to pay the invoice and Don seconded.

A new water start-up application was designed with the help of staff from Brazil to get more detailed information. The application was reviewed and approved.

Tim stated that Asphalt Doctor out of Linton could fill the potholes in the streets of the town for \$3,500. Don moved to pay for the service and Tim seconded the motion.

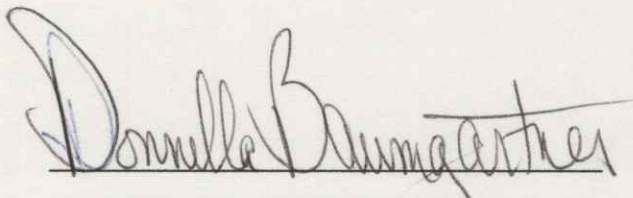
Terry Silvers praised the work of everyone who helped with the landscaping of the Haviland memorial. He also reported that, due to the timing, they didn't get the grant they were hoping for, but would try again. The camera damaged by a robbery suspect was repaired and the Marshall's conference was good and beneficial for all attendees.

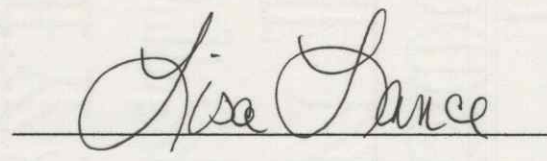
Jake asked for approval of \$1,134.00 to have sludge hauled off by Republic. Don moved to accept and Tim seconded. It will be \$525.00 for the dumpster and \$48.00 per ton to haul off up to 3 loads.

Jarad reported that 37 residential meters need to be replaced. It was decided to hold off until after the audit to order them.

Doug reported that the clutch on the tractor is bad and needs to be worked on. He was asked to get bids for the work.

Tim moved to approve adjustments and Don seconded. It was decided to move the November meeting to Monday due to working the election. Don moved to pay bills and Tim seconded. The meeting was adjourned. The next meeting will be July 2<sup>nd</sup>.

  
Donnella Baumgartner, President

  
Lisa Lance, Clerk/Treasurer

Donnella called the meeting to order and led pledge. Don moved to approve the minutes. Tim seconded. Kathy Rendant spoke about a renter leaving her with a water bill and she felt it wasn't fair to have to pay it. Board will discuss and get back with her. Mike Jacobs asked about what to do about the neighbor's trees that fell on his property. He was told that he was not responsible for removing them.

The Fire Department received \$11,000 from the town per contract. The check was presented to Chief Jim Rupp.

It was announced that Traci Orman had resigned as our lawyer, but someone from her firm will take over representation of the town.

Approval for Steve Brock's invoice was tabled.

The pump that needed to be repaired cost \$5356.15. New meter fees were tabled until the employee's meeting.

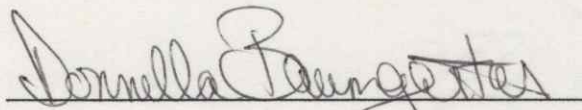
It was determined that the town would re-do the water billing system with a re-set in Keystone.

Donnella approached the subject of a contest to come up with the design for the new water tower. Don suggested using Capital Improvement. Terry reported that he will be getting Community Corrections workers to pick up sticks and general clean-up from the storm.

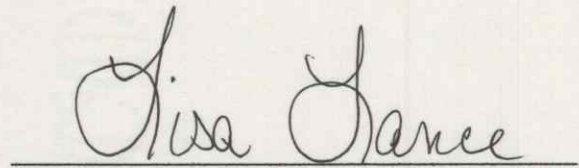
Jim Rupp asked if the town would like the old generator from the Fire Department. Don will take a look at it and do necessary repairs.

Bills were paid and adjustments for Dickerson, Stoliby, Evans and Dayhuff, all for pool fill ups, were approved.

Meeting was adjourned. Next meeting will be September 3<sup>rd</sup>.



President, Donnella Baumgartner



Clerk/Treasurer, Lisa Lance



Donnella called the meeting to order and led the pledge. Don moved to approve the minutes, Tim seconded. Brian Morris bought the building at 722 Main Street and the Apostolic Church left a large outstanding water bill. He was asking that the water be turned on, without him being responsible for the bill. Since a sewer lien had not been placed on the property prior to sale, he is not responsible for the bill. George Jones also asked to have a bill reduced to have their water re-established. It was determined that the property owner is responsible for the bill.

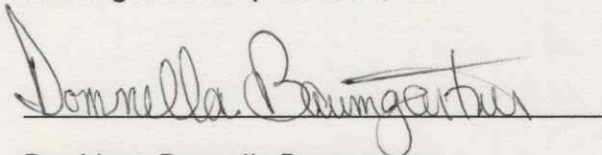
In old business, Cox, Zwerner will continue to represent us until the end of the year, at least. Clay City USA would like us to check with Duke about LED lights. Lisa has, but will reach out again. The 14<sup>th</sup> St. building needs signs to control dumping. Jarad will get those. He has been moved to Streets and Doug will be taking part time and a pay cut during our financial crunch. Donnella also proposed we sell the white truck. Jerick Hayden wants another meter for water only. He will need to purchase it on his own.

The Police had little to report, except writing tickets for grass. Donnella wants to take money from tower fund to purchase gift cards for annual Night Out. Don so moved and Tim seconded.

The Nye Street lift station is having a pump issue that is being looked into. IDEM will be coming Monday for an inspection. They have a new inspector. Randi wants an aerator that will cost 30,000.00 put into next year's budget. Jarad will check on possible leaks at Archer's and Fletcher's.

Don moved to purchase 2 NO Parking signs for 5<sup>th</sup> and Lankford.

Adjustments for Lance, Nees, Tiefel and McHargue passed and Don moved to pay the bills. Next meeting will be September 3, 2024



President, Donnella Baumgartner



Clerk/Treasurer, Lisa Lance

October 1, 2024

The meeting was opened with the Pledge of Allegiance. Tim moved to approve the minutes, Donnella 2<sup>nd</sup> the motion. Motion carried.

Lisa was out sick and Don was not at the meeting. Ordinance 2024-9 had its first reading for Town dispersement money for regular monthly expenses.

There were no adjustments with the new adjustment program of filling out adjustment forms. There were no citizen comments.

There were questions from a young man representing Joink over the right of way ordinance that was passed in 2023. The procedure was explained and he was given a copy of the ordinance. Tim made a motion to approve the Martz water tower restoration. The quote from Complete Restoration was accepted for \$22,150. Lisa is checking to see if the money can come out of CCI. Tim moved to accept and Donnella seconded. Motion carried. Tim made a motion to purchase 50 residential meters; 1 ½ in meters at \$276.25 and 1-2 inch meter at \$1674.20 for a total of \$6,474.45. Money is to come out of the Tower fund. Will be purchased from Core & Main. Two invoices from Midwestern Engineering were presented for approval in the amount of \$8,286.94. Tim moved to approve and Donnella 2<sup>nd</sup>. Motion carried. Tim moved to pay DJW Diesel \$1,896.33 for tractor repair. Donnella 2<sup>nd</sup>.

The Police Dept. is having trouble with the cameras in the vehicles and Terry Silvers will be looking into what needs to be done.

Street: There are leaks at 5<sup>th</sup> and Lankford and Beckley's

Utilities: The pond at the water treatment plant is having high reads. The quote from Roy is \$500 per load to take care of it. Should take 10 loads to clear it. Need to look into digging the pond deeper. Tim moved to approve \$5,000 to haul. Donnella 2<sup>nd</sup>. Trunk or Treat will be Oct. 26<sup>th</sup>, Trick or Treating is October 31<sup>st</sup>. Hometown Holidays moved to Dec. 6<sup>th</sup>, Tropical Fairdise is at the park October 5<sup>th</sup> & 6<sup>th</sup>, SBOA auditors will be in next week, Budget meetings set for Oct. 8<sup>th</sup> & 22<sup>nd</sup> at 9 am. Tim requested that the Council consider hiring a 40 hour a week Utility Clerk. Although Lisa is working M-F 9-5, with the exception of Wednesdays 12-7, he wants someone in the office during regular hours when the other employees work and clocking in and out.

First Financial Bank stated that prime rates are expected to go down the first of next year and they will see what they can do to help us.

Tim moved to pay the bills and Donnella seconded. Motion carried.

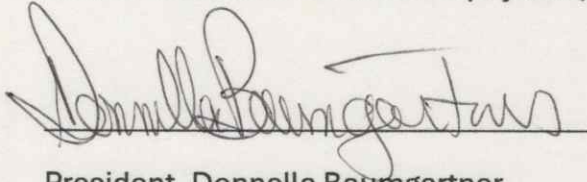
The next council meeting will be Monday, Nov. 4<sup>th</sup> due to Election Day. Meeting adjourned.



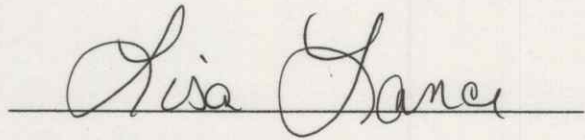
November 4, 2024

The meeting was opened with the Pledge of Allegiance. Don moved to approve the minutes, Tim 2<sup>nd</sup> the motion. Motion carried.

Donnella reported that the steel was delayed for the tower. It won't be here until January. Tim moved to pay Kleinpeter \$16,918.88, Don 2<sup>nd</sup>. Tim moved to pay Caldwell Tanks 189,324.00 and Don 2<sup>nd</sup>. Both motions carried. Don then moved to pay Complete Restoration the extra balance of the tower painting at \$3,350. Tim 2<sup>nd</sup>. Tim is going to be the new building inspector. Tim stated that he had an issue with the Clerk's office having too much help. Donnella explained everyone's roles and that they would soon be finishing up. Don brought up issues with bulk water stations. Will be looking into it. In new business, Randi will be starting in November. Jake is finished. She will get a take home truck. There was a second reading for 2024-20. Don moved to accept and Tim 2<sup>nd</sup>. Motion carried. The Budget has been submitted. 21-2024 salary ordinance was introduced. Tim moved to suspend the 2<sup>nd</sup> reading. Don 2<sup>nd</sup>. Tim moved to accept the ordinance. Don 2<sup>nd</sup>. The Police had nothing. Said server is running fine. Doug stated that leak repairs would be starting this week. Tim moved to approve adjustments for Ken-Mar, Luann Rea, Joe Lucas, Andrew Deeter. Don moved to pay bills, Tim seconded. Next meeting will be December 3<sup>rd</sup>.



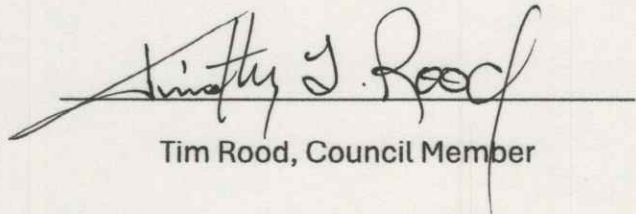
President, Donnella Baumgartner



Clerk/Treasurer, Lisa Lance



Don Dayhuff, Vice President



Tim Rood, Council Member

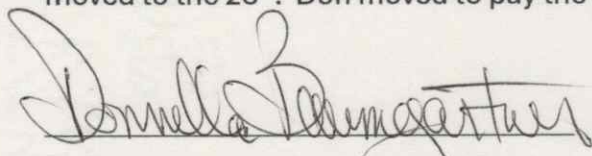
December 2, 2024

The meeting was called to order by Donnella. Don moved to approve minutes. Tim 2<sup>nd</sup>. There were no audience comments. Donnella showed the new paint scheme for the water tower. Don moved to approve. Tim seconded. Donnella announced that the new computer was in. Don moved to cut ties with Baker Tilly. Tim 2<sup>nd</sup>. Don moved to pay Caldwell Tanks \$9,000 and then moved to pay Midwestern \$300. Tim seconded both. ARPA was then discussed and Tim suggested painting an eel on the intersection of 7<sup>th</sup> and Lankford and getting the snowplows ready.

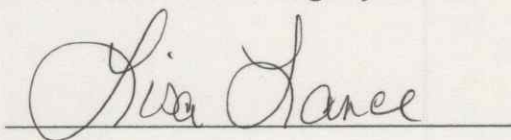
Tim moved to allocate \$400 out of LOIT for Reserves Christmas bonuses. The money for the employee bonuses will come out of Tower fund. Don suggested fixing the old water station. He is working on the new station's change container. Karen McQueen has finished her contracted work with the town. Donnella reported that the board met with the bank to discuss interest rates and issues the bank manager had with the Clerk/Treasurer. This meeting was held without the Clerk and without being properly posted. She said that she reported the error to the SBOA

Donnella signed a form waiving her salary for 2025. The Bank of New York will be releasing the remaining funds from our loan with them, totaling \$201,816.92. The money will be transferred to General and then Sewer. Don moved and Tim seconded. Don moved to close the BNY account. Tim seconded.

Lou is still considering staying on as counsel, but some meeting days could be a problem. Don moved to add new people to Utilities while removing the current clerk. Tim 2<sup>nd</sup>. Terry Skaggs is still getting shoulder treated, but is not restricted. Tim wants to look into ordinances that need to be re-done. Randi is looking into meter issues with the school. The hydrant by the park lift station has been locked. We will be meeting with the SBOA auditors for our exit interview on Dec. 9<sup>th</sup>. The employee meeting for December has been moved to the 23<sup>rd</sup>. Don moved to pay the bills. Tim seconded. Meeting adjourned.



Donnella Baumgartner, President



Lisa Lance, Clerk/Treasurer

