



TOWN OF CLAY CITY COUNCIL MEETING MINUTES

12/23/2024

4:00PM

Clay City Town Hall

I. CALL TO ORDER

- Time the meeting was called to order: 4:00PM
- Council Members Present:
 - Donnella Baumgartner, President ✓
 - Don Dayhuff, Vice President ✓
 - Tim Rood, Council Member
- Council Members Absent:
 - Lisa Lance, Clerk Treasurer

II. PLEDGE OF ALLEGIANCE

- Led by: Donnella Baumgartner

III. APPROVAL OF MINUTES

- n/a

IV. PUBLIC COMMENT

- JR Cooprider - Mr. Cooprider asked the Town Council if it's going to be possible for the town to recoup any of the funds stolen from the previous Clerk Treasurer. Ms. Baumgartner stated that at this time they are working with state and feds to pursue restitution but it will take time as the State Boards of Accounts just closed their

investigation and the FBI are still working on a case against Ms. Pipes. Mr. Coopridier also asked for an update regarding the new Water Tower Infrastructure. Mrs. Baumgartner stated that at this time the construction is delayed due to a steel shortage.

- Sharon Coopridier - Ms. Coopridier asked for the Town Council to clarify why the FBI were involved. Chief Silvers, as well as Mr. Rood conveyed that the nature of the crime involved theft of government funding. Until the Federal Investigation has concluded at this time the Council has been advised to not make an official statement.

V. REPORTS

- **Council Members' Reports:**
None at this time
- **Town Clerk's Report:**
None at this time
- **Other Reports:**
None at this time

VI. OLD BUSINESS

- None at this time

VII. NEW BUSINESS

- **Resolution Plan for ARPA Funds:**

Ms. Baumgartner started off requesting to suspend the rules. By a unanimous vote the motion was carried suspending the rules. The town's allocation of the American Rescue Plan Act (ARPA) of 2021 grant was discussed. The total grant amount of \$187,420.63 had previously been allocated across multiple projects, with \$85,000 designated for the construction of the new water tower.

Ms. Baumgartner introduced an amended resolution proposing to allocate the entire grant amount to the construction of the water tower, emphasizing its critical importance to the town's infrastructure and the long-term benefits of prioritizing this project. She highlighted the need for sufficient funding to *ensure timely completion and address pressing water supply needs*. Mr. Dayhuff made a motion to suspend the current resolution and to adopt the

presented resolution plan. Mr. Rood seconded the motion, motion carried 3-0.

Motion to approve: Don Dayhuff
Seconded by: Tim Rood
Motion Carried 3-0

- **Internal Control Policy**
- **Emergency Protocols**
- **Whistleblower Policy**
- **EFT (Electronic Fund Transfer Policy):**

Ms. Baumgartner requested that once again to comply with pending deadlines the rules be suspended. By a unanimous vote the rules were suspended. Ms. Baumgartner presented the Town Council of Clay City formally introduced and adopted a series of new policies designed to enhance the protection, transparency, and operational efficiency of the town's administration. These policies reflect the council's commitment to safeguarding public resources, ensuring accountability, and maintaining the trust of the community. Mr. Dayhuff made a motion to suspend current policies and adopt the presented policies. Mr. Rood seconded the motion, motion carried 3-0.

Motion to approve: Don Dayhuff
Seconded by: Tim Rood
Motion Carried 3-0

- **Appoint Record Keeper/Secretary:**

Ms. Baumgartner addressed the council regarding the need for a Record Keeper/Secretary to assist with filing, maintaining protocols and policies, and taking minutes for record-keeping purposes. She highlighted the importance of this role in ensuring that town records are organized and accessible. Due to the current lack of funding, Ms. Baumgartner proposed that this position be a volunteer role until further resources become available.

Ms. Baumgartner further recommended Sarah Stoliby for this position, citing her qualifications and willingness to serve in a volunteer capacity. Mr. Dayhuff made a motion to approve Sarah Stoliby as the volunteer Record Keeper/Secretary. Mr. Rood seconded the motion, motion carried 3-0.

Motion to approve: Don Dayhuff
 Seconded by: Tim Rood
 Motion Carried 3-0

VIII. ADJOURNMENT

- Motion to adjourn: Don Dayhuff
- Seconded by: Tim Rood
- Time of adjournment: 4:45PM

IX. SIGNATURES

Print	Name	Date	Title	Signature	Support/ Oppose
	Donnella Bayneger	12/23/24	Council Tres	<i>Donnella Bayneger</i>	Support
	Timothy L Rood	12-23-24	Board Member	<i>Timothy L. Rood</i>	Support
	Don Dayhuff	12/23/24	Town Board	<i>Don Dayhuff</i>	Support

Terry Silvers 12/23/24 Chief

Motion to approve: Don Dayhuff Seconded
by: Tim Rood
Motion Carried 3-0

VIII. ADJOURNMENT

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- Seconded by: Tim Rood
- Time of adjournment: 4:45PM

IX. SIGNATURES

Name	Date	Title	Signature	Support/ Oppose
Donella Baumgartner	12-23-24	Council	Donella Baumgartner	yes
Timothy Rood	12-23-24	Council	Timothy Rood	yes
Don Dayhuff	12-23-24	Council	Don Dayhuff	yes