January 7, 2025

Tim started the meeting early and addressed how meetings will be run. Donnella opened he meeting with the pledge. Tim moved to stay with Lou Britton for a $2500 retainer.

Tim moved that Donnella be president and Don 2nd. Tim moved thqt Don be Vice President and Donnella 2nd. Don moved to adopt the proposed meeting schedule. Tim seconded. Tim moved to approve minutes from Dec 23rd meeting. Positive Pay was explained by Alicia Jacobs. Don moved to approve using Positive Pay for six months with an adendum to continue if working. Tim 2nd. It was stated that we still need to do some follow up from the SBOA exit interview.

Bill Waite asked if the Town would take over storing and erecting the Christmas lights for Main Street. Don moved to do so and Tim opposed, so Donnella 2nd and motion passed 2-1.

Terry bought 2 jackets for Reserves and discussed live feed for meetings. Jim has meter lid quotes. Don moved to buy 12 new lids at $1,020. Tim seconded. Don moved to approve adjustments for Tyler Silvers, Abundant Life, Hughes, Ventura, McHargue, Harris, . Tim seconded. Don moved to pay the bills. Tim seconded. Meeting adjourned.

Donnella Baumgartner, President

Lisa Lance, Clerk/Treasurer

Don Dayhuff, Vice President

Tim Rood, member

OFFICIAL MINUTES TOWN OF CLAY CITY MARCH 4TH, 2025

The Town Council of Clay City met in regular session on 03/04/2024 at 6:00PM in the Clay City Town Hall. The meeting was called to order by President Donnella Baumgartner, with the following council members present: Vice President, Don Dayhuff and Member Tim Rood. Also present were Clerk Treasurer, Sarah Stoliby.

Call to Order

President, Donnella Baumgartner called the meeting to order and led the Pledge of Allegiance.

Approval of Previous Meeting Minutes

Due to the special Town Council meeting after the caucus appointing the new clerk/treasurer, previous minutes were approved. No new minutes were presented for approval at this time.

Public Comments

The floor was open for public comments, there were no public comments at this time.

Reports

Clerk's Report

Ms. Stoliby presented a financial update on General, Wastewater and Water updates. All accounts are looking healthy. Ms. Stoliby with the help of Karen McQueen (Clerk for Brazil, IN) have been working to reconcile the books, maintain proper reports at both state and federal levels. Ms. Stoliby presented the board with office supplies needing to be purchased. After discussion the need was found to be adequate, Mr. Dayhuff made a motion to approve the request for office supplies that must not exceed $500.00. Mr. Rood seconded the motion. Motion carried 3-0.

Department Reports

- **Police Department:** Chief Silvers gave a brief update on procedures and operations taking place within the police department. Chief Silvers was able to provide an update from the State Board of Accounts clarifying that the budget for uniforms can stay intact. The previous budget was for $1,000.00, the board were in favor of leaving it at that specified amount.
- **Water Department:** Ms. Staley gave an update on the water distribution and billing. She provided a report to those present with a breakdown between both Water and Sewer. Since Ms. Staley has been utility clerk the Town of Clay City has seen a

significant increase in the amount of utility bills being paid. Ms. Staley along with Ms. Booe have been working on updating and maintaining proper reports and records for the town utility departments.

- **Sewer:** Mr. Staley provided a summary of his procedures at the wastewater facilities. While also requesting that he be able to place an order for the proper chemicals and inventory needed to operate the plants efficiently. Mr. Staley will be in contact with the board once he is ready to submit an order for approval. Mr. Staley has kept the plant operating efficiently.
- **Street Department:** Mr. Stoliby presented the board with a number of duties he is working on, the main ones being water utility locates panning across the entire town for incoming fiber infrastructure as well as meter reads and water shut offs. Mr. Stoliby informed the board that soon he will put in a formal request for more water/sewage locate paint and flag markers. He is also working on the inventory for town street and traffic signs.

Old Business

REACH Alert System: Ms. Baumgartner stated that the current alert system being used is REACH at the annual cost of $654.00. Chief Silvers is currently the admin on this system but after some discussion it was decided to move forward to switching to the County's Alert System, CODE RED. Chief Silvers will work on sending a message out to current customers regarding the steps to register for the new system.

Tower Update: Ms. Baumgartner gave a brief update on the beginning construction of the new water tower being erected at 14th street. The contractors will begin construction this week, with a good amount of inventory and machines having already been delivered. The completion date is set for the end of this year.

New Business

New Clerk Treasurer: Ms. Stoliby was appointed as the Town of Clay City's new Clerk Treasurer at a public caucus held by the republican party on February 25th, 2025, at Town Hall. Ms. Stoliby was sworn in and bonded that same week.

1099's for Temporary help: Due to budget and reporting purposes for the best interest of the town Ms. Baumgartner stated before the board the proposal for hiring temporary help in which 1099's would be provided. This was favorable across the board, making the most sense to stay on target for the 2025 budget.

Open Application Process: As previously stated, the need for part-time help is increasing as we are entering into our busy season. Ms. Baumgartner opened the topic of discussion

for hiring part-time labor to alleviate some of the burden of the busy workload that comes along with spring and summer. The board discussed setting qualifications for any candidate applying, streamline the application process. The current ordinance in place states that a part time labors wage is set between $13.00 -
$15.00 dollars per hour. This wage will remain intact, starting them on three days a week and working them up to five as needed.

Water adjustments: Ms. Booe provided the board with the list of adjustment applications for both February and March 2025. There was only one to approve, Mr. Dayhuff made a motion to approve the requested adjustment. Mr. Rood seconded the motion. Motion carried 3-0

Ordinances and Resolutions

No new ordinances or resolutions were presented at this time.

Upcoming Events:
March 31st 8am (closed to public) Employee Meeting
April 1st 6pm (open to public) Town Council Meeting
May 3rd All Day Town Clean Up
Humane society will be taking donations
First Financial will be shredding documents
14th Street Burn Pile will be Available
2 Dumpsters will be provided

Adjournment

With no further business to discuss, a motion to adjourn was made by Mr. Dayhuff and seconded by Mr. Rood. Motion carried 3-0 The meeting adjourned at 6:30pm.

Respectfully submitted,

Sarah Stoliby Town Clerk, Clay City

Date of Approval: _____

The undersigned members of the Town of Clay City Council hereby approve the above motion as recorded in the official minutes.

APPROVED BY:

President: Donnella Baumgartner Date: 4-1-25
Donnella Baumgartner

Vice President: Don Dayhuff Date: 4/1/25
Don Dayhuff

Council Member: Tim Rood Date: 4/1/25
Tim Rood

Attestation by Clerk-Treasurer:

I, Sarah Stoliby, Clerk-Treasurer of the Town of Clay City, certify that this document is a true and accurate record of the council's approval of the motion described above.

Signature: Sarah Stoliby
Date: 4/1/25

For official use only. Filed in the Town of Clay City records.

OFFICIAL MINUTES TOWN OF CLAY CITY APRIL 1ST, 2025

The Town Council of Clay City met in regular session on 04/01/2024 at 6:00PM in the Clay City Town Hall. The meeting was called to order by President Donnella Baumgartner, with the following council members present: Vice President, Don Dayhuff and Member Tim Rood. Also present were Clerk Treasurer, Sarah Stoliby.

Call to Order

President, Donnella Baumgartner called the meeting to order and led the Pledge of Allegiance AT 6:01PM

Approval of Previous Meeting Minutes

Mr. Dayhuff made a motion to approve the minutes as presented. Mr. Rood seconded the motion. The motion carried unanimously, 3-0.

Public Comments

The floor was open for public comments. A guest in the audience inquired if anything had been done about the stray dogs causing damage in the Town. Chief Silvers assured her that the issue has been delt with to the best of their ability.

Adjustments

Ms. Staley and Ms. Booe presented the board with water adjustments. After taking a moment to go over the presented applications, Mr. Dayhuff made the motion to approve water adjustments as presented for current customers. Mr. Rood seconded the motion. Motion carried 3-0

Reports

Clerk's Report

Ms. Stoliby provided a brief financial update, covering the General, Wastewater, and Water funds. All accounts remain in stable condition, with routine expenditures and revenues reported. No major financial concerns were noted.

Department Reports

- **Police Department:** Chief Silvers provided a brief update on current procedures and operations within the police department. He also secured the use of the county's street sweeper. Once a date is confirmed, residents and businesses on Main Street will be notified to remove their vehicles in advance. Assistant Chief Skaggs presented a request to purchase a chair holder for Town Hall, with a

capacity of 100 chairs. A motion to approve the purchase in the amount of $120.00 was made by Mr. Dayhuff and seconded by Mr. Rood. The motion passed unanimously, 3-0.

- **Water Department:** Ms. Staley provided an update on departmental procedures. She was pleased to announce a steady stream of utility income and reported that the department's annual Consumer Confidence Report (CCR) has been submitted. Additionally, she noted continued progress in water distribution system maintenance, with recent leak repairs bringing the department closer to achieving an improved water loss percentage.
- **Sewer:** Mr. Staley provided a summary of current procedures at the wastewater facilities. He reported that lighting maintenance was completed with the replacement of several bulbs throughout the plant. He also shared that recent testing has been conducted to ensure the plant is operating efficiently, and he is hopeful for positive results that reflect the health and compliance of the system.
- **Street Department:** Mr. Stoliby reported that the Street Department completed over 60 utility locates this month. Routine maintenance was also performed on the town's equipment to ensure continued reliability and efficiency. These efforts reflect the department's ongoing commitment to infrastructure support and preventative care for municipal assets.
- **Amend Nepotism Policy:** Ms. Baumgartner presented a copy of the current Nepotism Policy as well as a Resolution Adopting Conflict of Interest and Nepotism Policies: Resolution No. 25-4. Mr. Dayhuff made a motion to approve Resolution Adopting Conflict of Interest and Nepotism Policies: Resolution No. 25-4 as presented. Mr. Rood seconded the motion. Motion Carried 3-0.

Old Business

REACH Alert System: Ms. Baumgartner announced the official transition from the REACH Alert System to the Code Red Alert System. Informational flyers featuring QR codes for easy registration have been made available to the public—distributed to guests, posted on social media, added to the town website, and pinned to local bulletin boards. The new system is expected to offer a more effective and timely response to emergencies in both Clay City and the surrounding areas.

Tower Update: Ms. Baumgartner gave an update on the 14th Street Water Tower project. It is progressing efficiently and is currently underway. The tower is now fully erected, and

inspections are being conducted in preparation for sealing and painting, which is scheduled to take place within the month. Presented before the board were disbursements related to the project. The grant administrator submitted two invoices to be paid from ARPA funds: Invoice #202310800-05 in the amount of $11,046.94 and Invoice #990 in the amount of $11,000.00. Mr. Dayhuff made a motion to approve payment of invoices #202310800-05 in the amount of $11,046.94 and Invoice #990 in the amount of $11,000.00 to be paid out of the ARPA FUND. Mr. Rood seconded the motion. Motion carried 3-0. Also presented were the contractors' Applications for Payment #4 in the amount of $20,250.00 and #5 in the amount of $67,500.00, which will be drawn down from the OCRA grant and paid out of the General Fund. Mr. Dayhuff made a motion to approve payments #4 in the amount of $20,250.00 and #5 in the amount of $67,500.00 as presented from the OCRA Grant money. Mr. Rood seconded the motion. Motion carried 3-0.

Office Help: An interview was conducted with applicant Kim Cooper for potential as-needed office support. Currently, the board has decided to hold off on adding additional office staff. However, it was agreed that should the need arise—such as during staff vacations—Ms. Cooper would be available to assist by answering phones and taking messages. The position will remain on hold, with the pay rate set at $14 per hour on an as-needed basis.

Laborer: Due to an increase in seasonal responsibilities, the council deliberated and agreed to open the application process for a part-time laborer position in the Street Department. Applications will be accepted from April 2nd through April 9th, with interviews scheduled for April 10th at 8:30 a.m. The position will require 3–4 workdays per week and will primarily involve mowing, weed eating, and assisting the Street Department Supervisor with various town upkeep tasks. The pay range is set at $13–$15 per hour, based on experience.

New Business

Clerk Treasurer: It was brought to the council's attention that there had been a breach in access to the town's portals, compromising logins, credentials, and recovery email addresses and phone numbers. In response, letters and proof of the bonded Clerk-Treasurer were provided to recover all town entities. This breach has been formally submitted to the town's attorney for further guidance. The situation was not taken lightly and was promptly addressed and corrected without delay to ensure the security of the town's systems.

Repayment Schedule for Ms. Lance: The outstanding balance of $2,354.95 is due to an overpayment in wages, which occurred due to Ms. Lance's own actions. This overpayment has been identified and is covered by a signed repayment agreement, which has not been honored.

In addition to the overpayment, there are separate concerns regarding Ms. Lance's negligence in her job duties. These include failure to pay taxes, bills, and loans on time, which has resulted in fines and additional charges. Additionally, there are questions regarding the usage of the town's credit card, which will be further reviewed. These issues, along with the overpayment, have been reported to the State Board of Accounts (SBOA) and submitted to our attorney for further action.

Bitco Insurance: Ms. Stoliby reported that the Town received notice of non-renewal from Bitco Insurance, which currently provides the Town's Workers' Compensation coverage. The reason cited for non-renewal was unfavorable loss experience, with three separate claims having been submitted. The Town is currently in the process of seeking alternative coverage, as the current policy will expire in May 2025.

Open Bids for Street Repairs: Mr. Rood requested that a public Notice be posted for the submission of Road repairs and pothole patches. The public notice shall be posted on the Towns Facebook page on April 2nd. Bids must be submitted by April 20th at 12pm.

Approval to pat Indiana State Board of Accounts: Ms. Stoliby presented council with two outstanding invoices from the SBOA due 02/12/2025. Mr. Dayhuff made a motion to pay invoice # 000004128 – Water Utility in the amount of $32,169.87. Mr. Rood seconded the motion. Motion carried 3-0. Mr. Dayhuff made a motion to pay invoice # 000004129 – Wastewater Utility in the amount of $22,683.47. Mr. Rood seconded the motion. Motion carried 3-0.

Flex Time for Team Members: Ms. Baumgartner stated that, due to the collaborative nature of the team's work and the need to share the workload, it is not realistic or feasible to use flex time or comp time within a single pay period. After discussion, it was agreed that employees may use accumulated flex/comp hours on a quarterly basis.

Ordinances and Resolutions

No new ordinances or resolutions were presented at this time.

Upcoming Events:
April 18th 5pm Hoosier Mama Ribbon Cutting
April 28th 8am (closed to public) Employee Meeting

May 3rd All Day Town Clean Up
Humane society will be taking donations
First Financial will be shredding documents
14th Street Burn Pile will be Available
2 Dumpsters will be provided
May 6thst 6pm (open to public) Town Council Meeting

Adjournment

With no further business to discuss, a motion to adjourn was made by Mr. Dayhuff and seconded by Mr. Rood. Motion carried 3-0 The meeting adjourned at 6:40pm.

Respectfully submitted,

Sarah Stoliby Town Clerk, Clay City

Date of Approval: 5/6/25

The undersigned members of the Town of Clay City Council hereby approve the above motion as recorded in the official minutes.

APPROVED BY:

President: Donnella Baumgartner Date: 5-6-25
Donnella Baumgartner

Vice President: [signature] Date: 5/6/25
Don Dayhuff

Council Member: Timothy J. Rood Date: 5.6.25
Tim Rood

Attestation by Clerk-Treasurer:
I, Sarah Stoliby, Clerk-Treasurer of the Town of Clay City, certify that this document is a true and accurate record of the council's approval of the motion described above.

Signature: Sarah Stokes

Date: 5/6/25

For official use only. Filed in the Town of Clay City records.

OFFICIAL MINUTES TOWN OF CLAY CITY MAY 6TH, 2025

The Town Council of Clay City met in regular session on 05/06/2024 at 6:00PM in the Clay City Town Hall. The meeting was called to order by President Donnella Baumgartner, with the following council members present: Vice President, Don Dayhuff and Member Tim Rood. Also present were Clerk Treasurer, Sarah Stoliby.

Call to Order

President, Donnella Baumgartner called the meeting to order and led the Pledge of Allegiance AT 6:00PM

Town Attorney

Ms. Baumgartner addressed the Council and reported that Mr. Lou Britton had accepted the Town's letter terminating his contract. She further stated that Mr. Britton had credited the Town for the remaining funds in the trust for services not rendered. Ms. Baumgartner then presented a legal services contract from Mr. Chris Gambill of Gambill Law for the Council's consideration. Following discussion, Mr. Rood made a motion to approve the contract with Chris Gambill, Gambill Law, as presented. Mr. Dayhuff seconded the motion. Motion carried unanimously, 3-0.

Midwest/Caldwell Tanks – Change Order No. 1

Ms. Baumgartner introduced Derrick from Midwestern Engineering to present information related to Change Order No. 1 for the Midwest/Caldwell Water Tower project. Derrick explained that the proposed change order would add 22 additional calendar days to the existing contract timeline. Due to the exuberant amount of rain exceeding the expected scheduled days due to weather. Mr. Rood made a motion to approve Change Order No. 1, adding 22 days to the contract. Mr. Dayhuff seconded the motion.
Motion carried , 3-0.

As part of the change order, Midwestern Engineering noted that modifying the tank logo would require 7 of the 22 added days and would incur an additional cost of $2,864.40 to paint the Clay City Eel Logo. After discussion, Ms. Baumgartner recommended approving the logo modification under the condition that Mr. Rood would be responsible for fundraising to cover the additional expense.

Mr. Rood made a motion to approve the logo change under the stated condition, agreeing to lead the fundraising efforts to cover the $2,864.40 cost. Ms. Baumgartner seconded the motion. Motion carried 2-1, with Mr. Dayhuff abstaining.

Mr. Dayhuff expressed concern regarding the extended timeline and potential budget impacts. He also stated that the eel logo may have been better suited for the water tower near the school, which is scheduled for painting in the future.

Approval of Invoices

Midwestern Engineers Invoice #202310800-06 – $15,613.88 (ARPA Fund)
Ms. Baumgartner presented Invoice #202310800-06 from Midwestern Engineers in the amount of $15,613.88 for Council consideration. Mr. Dayhuff made a motion to approve payment of the invoice as presented, to be paid from the ARPA Fund. Mr. Rood seconded the motion. Motion carried unanimously, 3-0.

Contractor's Application for Payment No. 06 – $216,450.00 (OCRA Grant)
Ms. Baumgartner presented Contractor's Application for Payment No. 06 in the amount of $216,450.00. Mr. Dayhuff made a motion to approve the payment as presented, to be paid from the OCRA Grant. Mr. Rood seconded the motion. Motion carried unanimously, 3-0.

Approval of Previous Meeting Minutes

Mr. Dayhuff made a motion to approve the minutes as presented. Mr. Rood seconded the motion. The motion carried, 3-0.

Public Comments

The floor was open for public comments. Some open discussion occurred about animal control and drainage by Willow Tree Apartments. Mr. Higginbotham was present to address the Council regarding a recent invoice he received for work performed on a property he owns. B&T Drainage had identified the source of a leak, confirming it was located on Mr. Higginbotham's side of the service line. After discussion, it was determined that the Town would cover the cost of the invoice, as there had not been sufficient time to notify Mr. Higginbotham and allow him the opportunity to do the repair himself. Mr. Rood announced that the Asphalt Doctor will begin paving projects on May 7th for the town.

Reports

Clerk's Report: Ms. Stoliby provided a brief financial update, covering the General, Wastewater, and Water funds. All accounts remain in stable condition, with routine expenditures and revenues reported. No major financial concerns were noted.

Police Department: Chief Silvers provided a brief update on current procedures and operations within the police department. Chief Silvers presented the council with a request to purchase a new printer/scanner for the police department in the amount of $699.99. Mr.

Rood made a motion to approve the requested as presented in the amount of $699.99. Mr. Dayhuff seconded the motion. Motion carried, 3-0. Chief Silvers stated the we have two cameras down at Town Hall, the amount to replace the malfunctioning cameras are $200.00. Mr. Rood made a motion to approve the request as presented. Mr. Dayhuff seconded the motion. Motion carried, 3-0. Chief Silvers along with Asst. Chief Skaggs made the council aware that their portable radio batteries were going out. The cost to replace those batteries will be $324.00. Mr. Rood made a motion to replace the batteries for $324.00. Mr. Dayhuff seconded the motion. Motion carried, 3-0.

Water Department: Ms. Staley provided an update on water operations and utility clerk duties. She reported that there are no significant concerns at this time. Routine testing and maintenance have been proceeding well and without issue.

Sewer Department: Mr. Staley provided an update on daily operations at the wastewater treatment plant. He reported no current concerns. Routine maintenance is being performed as scheduled, and the plant is operating well and in good condition.

Street Department: Mr. Stoliby provided a brief update on the Street Department, stating that operations are running smoothly. He thanked the Council for the recent hire of Jett Persinger and expressed appreciation for the added support to the department.

Adjustments

Ms. Staley presented the board with water adjustments. B&T Drainage came out to locate and repair a number of extensive leaks. After discussion a motion was made to pay the itemized invoice in the amount of $2,532.00 cover all but one of the items listed on the invoice, as Shidler Ag agreed to pay their portion of $1,640.00 Mr. Dayhuff made a motion to approve payment of invoices as presented. Mr. Rood seconded the motion. Motion carried, 3-0. After taking a moment to go over the presented applications, Mr. Dayhuff made the motion to approve water adjustments as presented for current customers. Mr. Rood seconded the motion. Motion carried 3-0

Old Business

Tower Update: Ms. Baumgartner reported that the water tower project is progressing as planned, with a revised completion date set for August 6, 2025.

Laborer: Ms. Baumgartner was pleased to report that the new laborer, Jett Persinger, is performing exceptionally well. He has taken on all of the town's mowing and weedeating responsibilities and is providing strong support to both the Street and Water Departments. All department heads have expressed satisfaction with his work and are pleased with the new hire.

Bids for Street Department: Ms. Baumgartner reported that the bid process for street repairs and pothole patching was completed. The bid was opened and closed according to procedure. Only one bid was received, submitted by Asphalt Doctor, and was awarded in the amount of $5,975.00.

Resolution for Loan Forgiveness for Sewer Repayment: Ms. Baumgartner requested that the town attorney draft a resolution to forgive the loan made from the General Fund to the Sewer Fund in the amount of $100,000. The loan was originally issued to cover sewer repairs and was recorded in the meeting minutes on August 6, 2019, and again on December 3, 2019, with the transfer of funds taking place on December 11, 2019.

Workman's Comp Policy: The Town Council reviewed the Workman's Compensation policy proposal from Coughanowr Insurance Agency for Indiana State Coverage. The total annual premium is $6,664.00, with a deposit premium of $3,392.00 due. Mr. Dayhuff made a motion to approve the policy and pay the deposit amount. Mr. Rood seconded the motion. The motion carried with a vote of 3-0.

New Business

Duke Energy Street Light Project
Duke Energy is scheduled to complete its street light upgrade project by the end of May 2025. To date, over 97 new LED street lights have been installed throughout the town.

Street Sweeper Scheduling
The Council discussed scheduling the street sweeper and agreed to announce the dates on social media and through local businesses to ensure public awareness. Mr. Stoliby will be picking it up and Mr. Rood stated he could operate it.

Curb Painting
Plans are underway to repaint curbs throughout the town to improve visibility and overall appearance. Mr. Stoliby will work with Chief Silvers to coordinate help from local correctional officers to provide the town extra help.

Weed Eating – Main Street
Mr. Persinger will begin weed eating along Main Street to enhance cleanliness and curb appeal. Mr. Stoliby will direct him on further instructions.

Deferral Program Resolution
A resolution establishing a Deferral Program was requested to be introduced and approved to provide alternative arrangements for eligible individuals. Mr. Gambill stated e would have his office dig into the archives to find the previous one for the Town. Sarah Stoliby was

officially appointed as the Administrator for the Deferral Program to oversee and manage its implementation.

SBOA Reconciliation and Fund Adjustments
To align with the State Board of Accounts (SBOA) beginning balances, the Town will adjust its system balances accordingly. The following funds were created:

- Street Lights – Beginning balance of $815.00; full amount to be transferred to General Operating.
- Donation Fund – Beginning balance of $1,500.00; funds were donated for the purpose of upgrading 14th Street. Money was expended by the Street Department on December 7, 2021, for a furnace.
- Water Operating Grant Bank Loan – Beginning balance of $198.00; full amount to be transferred to Water Operating.

Mr. Rood made a motion to create the funds and make the appropriate transfers as presented. Mr. Dayhuff seconded the motion. The motion carried with a vote of 3-0.

Office Supplies: Ms. Stoliby presented the request to purchase office supplies for the town departments in an amount not exceeding $500.00. Consent was given to make appropriate purchases following internal control policies.

Positive Pay Program – First Financial Bank
Ms. Jacobs presented the Board with a no-hold-harmless agreement from First Financial Bank to suspend the Positive Pay program for the Town's General account. Ms. Stoliby explained that the program is no longer necessary due to the implementation of strengthened internal controls and transparent bill payment procedures, including running objectives through each docket. As a result, the risk of unauthorized auto-drafts has been significantly reduced. Mr. Rood made a motion to suspend the Positive Pay program. Mr. Dayhuff seconded the motion. The motion carried, 3-0.

Ordinances and Resolutions

No new ordinances or resolutions were presented at this time.

Upcoming Events:
Employee Meeting – May 18th 8am (closed to public)
Town Council Meeting – June 3rd 6pm (open to public)

Adjournment

With no further business to discuss, a motion to adjourn was made by Mr. Dayhuff and seconded by Mr. Rood. Motion carried 3-0 The meeting adjourned at 6:58pm.

Respectfully submitted,

Sarah Stoliby Town Clerk, Clay City

Date of Approval: June 3 2025

The undersigned members of the Town of Clay City Council hereby approve the above motion as recorded in the official minutes.

APPROVED BY:

President: Donnella Baumgartner Date: 6-3-25
Donnella Baumgartner

Vice President: Don Dayhuff Date: 6/3/25
Don Dayhuff

Council Member: Tim Rood Date: 6-3-25
Tim Rood

Attestation by Clerk-Treasurer:

I, Sarah Stoliby, Clerk-Treasurer of the Town of Clay City, certify that this document is a true and accurate record of the council's approval of the motion described above.

Signature: Sarah Stoliby
Date: 6/3/25

For official use only. Filed in the Town of Clay City records.

TOWN OF CLAY CITY
NOTICE OF EMERGENCY EXECUTIVE MEETING

Date: May 7, 2025
Time: 9:37 AM
Location: Clay City Town Hall

REASON FOR EMERGENCY EXECUTIVE MEETING:
A breach of security occurred during the Town Council meeting on May 6, 2025, at approximately 6:30 PM. During the meeting, Mr. Rood was presented with a document from First Financial Bank (FFB) concerning a Positive Pay No-Hold-Harmless Agreement. While reading the document aloud, sensitive information — specifically, details regarding the Town's General Fund — was inadvertently disclosed to the public audience present and to online viewers.

The matter was brought to our attention promptly, and immediate action was taken. At 7:25 AM on May 7, 2025, via text message, Ms. Baumgartner made a motion to approve the closing of the General Fund account ending in **1617** and to transfer all funds, in the amount of **$632,216.91**, into a new account. Mr. Rood seconded the motion. **Motion carried 3-0.**

ACTIONS TAKEN DURING EMERGENCY EXECUTIVE SESSION (MAY 7, 2025, 9:37 AM):

1. A motion was made to utilize the Payroll Fund to cover all payroll expenses for the month of May, or until new checks arrive from First Financial Bank tied to the new General Fund account.
    - **Motion by Mr. Dayhuff.**
    - **Seconded by Mr. Rood.**
    - **Motion carried 3-0.**
2. Mr. Dayhuff made a motion to authorize the use of the existing Sewer Account and to transfer funds, as needed, to pay recurring bills for the month of May, or until checks for the new General Fund account arrive. The amount to be transferred is not to exceed **$30,000.**
    - **Seconded by Mr. Rood.**
    - **Motion carried 3-0.**

3. Mr. Dayhuff made a motion to confirm with Mike Kleinpeter Consulting Firm — which is overseeing the grants for the Water Tower Project — which account the funds should be transferred to and deposited into. The suggested account would be the existing Water Account.
    - **Seconded by Mr. Rood.**
    - **Motion carried 3-0.**
4. After discussion Mr. Dayhuff made the official motion to approve the closing of the General Fund account ending in **1617** and to transfer all funds, in the amount of **$632,216.91**, into a new account.
    - **Seconded by Mr. Rood.**
    - **Motion carried 3-0.**

Motion to Adjourn: 9:48 AM

Date of Approval: 5/7/25

The undersigned members of the Town of Clay City Council hereby approve the above motion as recorded in the official minutes.

APPROVED BY:

President: Donnella Baumgartner Date: 5-7-25
Donnella Baumgartner

Vice President: [signature] Date: 5/7/2025
Don Dayhuff

Council Member: Tim Rood Date: 5/7/2025
Tim Rood

Attestation by Clerk-Treasurer:

I, Sarah Stoliby, Clerk-Treasurer of the Town of Clay City, certify that this document is a true and accurate record of the council's approval of the motion described above.

Signature: Sarah Stoliby
Date: 5/7/25

For official use only. Filed in the Town of Clay City records.

ONE-TIME PROXY AUTHORIZATION FORM

For Signature of Executive Meeting Minutes

Principal (Appointing Party):
Name: **Tim Rood**
Title: **Council Member**

Proxy (Authorized Representative):
Name: **Terry Skaggs**

Purpose of Proxy:
I, Tim Rood, hereby appoint Terry Skaggs as my proxy to sign on my behalf, in my capacity as Council Member, in acceptance of the executive meeting minutes of the Council conducted on **May 7, 2025**.

This proxy authorization is **limited solely** to the act of signing acceptance of the executive meeting minutes from the May 7, 2025 meeting.

Effective Date: May 7, 2025
Expiration Date: This proxy shall expire and be null and void after **May 8, 2025**.

Principal's Signature:

Tim Rood, Council Member
Date: X

Proxy's Acknowledgment:
I, Terry Skaggs, accept the appointment as proxy under the terms specified above.

Terry Skaggs
Date: 5/7/2025

OFFICIAL MINUTES TOWN OF CLAY CITY JUNE 3RD, 2025

The Town Council of Clay City met in regular session on 06/03/2024 at 6:00PM in the Clay City Town Hall. The meeting was called to order by President Donnella Baumgartner, with the following council members present: Vice President, Don Dayhuff and Member Tim Rood. Also present were Clerk Treasurer, Sarah Stoliby.

Call to Order

President, Donnella Baumgartner called the meeting to order and led the Pledge of Allegiance AT 6:00PM

Announcements

Ms. Baumgartner announced community events and upcoming festivals.

Midwest/Caldwell Tanks – Invoice #202310800-07 - $13,837.13 (ARPA Grant)

Ms. Baumgartner presented an invoice from Midwestern Engineering to be paid out of the ARPA funds in the amount of $13,837.13. Mr. Dayhuff made a motion to pay the invoice as presented out of the ARPA Fund in the amount of $13,837.13. Mr. Rood seconded the motion. Motion carried 3-0

Contractor's Application for Payment No. 07 – $71,100.00 (OCRA Grant)

Ms. Baumgartner presented Contractor's Application for Payment No. 07 in the amount of $71,100.00. Mr. Dayhuff made a motion to pay the invoice as presented out of the OCRA Fund in the amount of $71,100.00. Mr. Rood seconded the motion. Motion carried 3-0

Approval of Previous Meeting Minutes

Mr. Dayhuff made a motion to approve the minutes as presented. Mr. Rood seconded the motion. The motion carried, 3-0.

Public Comments

Ms. Baumgartner opened the floor for public comment. Council Member Tim Rood had requested that Clay City resident Jeff Fritz be added to the agenda to share his concerns regarding the condition and appearance of properties within the Town. Mr. Fritz addressed the Council, expressing the need for stronger enforcement of property maintenance standards. Mr. Fritz advocated for the implementation of stricter penalties and fees to address blighted properties and neglected yards, emphasizing the importance of preserving the Town's overall appearance.

Reports

Clerk's Report: Ms. Stoliby provided a brief financial update, covering the General, Wastewater, and Water funds. All accounts remain in stable condition, with routine expenditures and revenues reported. No major financial concerns were noted.

Police Department: Chief Silvers reported that operations are running smoothly. Officers continue to issue citations as needed, and fines related to code enforcement violations have been sent out in accordance with established procedures.

Water Department: Ms. Staley provided an update on water operations and utility clerk duties. She reported that there are no significant concerns at this time. Routine testing and maintenance have been proceeding well and without issue.

Sewer Department: Mr. Staley provided an update on daily operations at the wastewater treatment plant. He reported no current concerns. Routine maintenance is being performed as scheduled, and the plant is operating well and in good condition.

Street Department: Mr. Stoliby provided a brief update on the Street Department, stating that operations are running smoothly. Locates, maintenance and routine tasks are being completed according to priority.

Adjustments

Ms. Staley presented the board with water adjustments. Mr. Dayhuff made the motion to approve water adjustments as presented for current customers as long as the leaks were fixed. Mr. Rood seconded the motion. Motion carried 3-0

Old Business

Tower Update: Ms. Baumgartner reported that the water tower project is progressing as planned, but after speaking with the engineer, that the date of completion is further out than previously expected to due unforeseen weather conditions.

Deferral Program: Ms. Baumgartner presented the council with the Town of Clay City Deferral Program Administration Agreement after appointing Ms. Stoliby to be the Deferral Administrator. Mr. Dayhuff made the motion to approve the agreement as presented for the Town of Clay City's Deferral Program. Mr. Rood seconded the motion. Motion carried 3-0

Resolution for Loan Forgiveness for Sewer Repayment: Since the last Council meeting, the Town Attorney drafted **Resolution 2025-06**, authorizing the forgiveness of the $100,000 loan made from the General Fund to the Sewer Fund. The original loan was issued to cover sewer repairs and was previously documented in the meeting minutes dated August 6, 2019, and December 3, 2019, with the transfer of funds occurring on December 11, 2019.

After reviewing Mr. Dayhuff made a motion to approve **Resolution 2025-06** as presented. Mr. Rood seconded the motion. Motion carried 3-0.

New Business

Willow Tree Apartments & Hardy Boys Construction – Drainage Plan

The Council discussed the drainage project by Willow Tree Apartments and Hardy Boys Construction. Focusing on compliance with local stormwater management requirements.

Hammer & Swigart, CPAs – Financial Support for Bank Reconciliations

The Council discussed the need for assistance in completing the 2024 bank reconciliations in accordance with internal control requirements. Hammer & Swigart, CPAs, have agreed to come on board to support this effort. They will assist with completing monthly bank reconciliations for 2024 at an estimated cost of $100.00 per month for each month requiring reconciliation. Mr. Dayhuff made a motion to approve moving forward with this arrangement to ensure accurate and timely financial reporting be completed for 2024. Mr. Rood seconded the motion. Motion carried 3-0.

Customer Check Privilege Revocation Policy

The Council discussed the implementation of a formal policy for the Clay City Water Utility restricting customer check-writing privileges after two returned (non-sufficient funds) payments. The purpose of this policy is to: Protect the Town from repeated payment failures, Reduce administrative and bank-related fees, and Encourage responsible payment behavior. This policy is aimed at minimizing financial risk and ensuring consistent utility revenue collection. Mr. Rood made a formal motion to adopt the policy. Mr. Dayhuff seconded the motion. Motion carried 3-0.

Larry Hanlon – Mowing Request

Mr. Larry Hanlon inquired about receiving permission to mow the grounds at the sewer plant and retain the hay. The Council acknowledged the request and discussed the implications for liability, maintenance, and property use. After discussion, as long as Mr. Hanlon signs a no hold harm agreement with the town he is welcome to mow and keep the hay on a regular basis. This matter will come into review yearly.

Town Hall Expenses

The following expenses were presented for consideration:
New business cards for Town use: **$20.00**
Mailbox replacement for Town Hall: **$251.99**
The Council discussed these purchases and approved moving forward within the stated budget ranges.

Approval of Paint Colors – Police Department and Town Hall

Final paint color selections for the Police Department and Town Hall were presented. After brief discussion, the Council approved the proposed colors.

Ordinances and Resolutions

Resolution 2025-06 was voted on and approved unanimously.

Upcoming Events:
Employee Meeting – June 30th 8am (closed to public)
Town Council Meeting – July 1st 6pm (open to public)

Adjournment

With no further business to discuss, a motion to adjourn was made by Mr. Dayhuff and seconded by Mr. Rood. Motion carried 3-0 The meeting adjourned at 7:05pm.

Respectfully submitted,

Sarah Stoliby Town Clerk, Clay City

Date of Approval: _____

The undersigned members of the Town of Clay City Council hereby approve the above motion as recorded in the official minutes.

APPROVED BY:

President: Donnella Baumgartner Date: 7-1-25
Donnella Baumgartner

Vice President: _____ Date: 7/1/25
Don Dayhuff

Council Member: Tim Rood Date: 7-1-25
Tim Rood

~~Attestation by Clerk-Treasurer:~~

I, Sarah Stoliby, Clerk-Treasurer of the Town of Clay City, certify that this document is a true and accurate record of the council's approval of the motion described above.

Signature: Sarah Stoliby

Date: 7/1/25

For official use only. Filed in the Town of Clay City records.

OFFICIAL MINUTES TOWN OF CLAY CITY JULY 1st, 2025

The Town Council of Clay City met in regular session on 07/01/2024 at 6:00PM in the Clay City Town Hall. The meeting was called to order by President Donnella Baumgartner, with the following council members present: Vice President, Don Dayhuff and Member Tim Rood. Also present were Clerk Treasurer, Sarah Stoliby.

Call to Order

President, Donnella Baumgartner called the meeting to order and led the Pledge of Allegiance AT 6:00PM

Announcements

Ms. Baumgartner announced community events

Midwest Engineers Invoice #202310800-08 $13,711.81 Pay out of ARPA Ms. Baumgartner presented an invoice from Midwestern Engineering to be paid out of the ARPA funds in the amount of $13,711.81. Mr. Dayhuff made a motion to pay the invoice as presented out of the ARPA Fund in the amount of $13,711.81. Mr. Rood seconded the motion. Motion carried 3-0

Contractor's Application for Payment No. EIGHT (08) $83,847.96 Pay Out of ARPA

Ms. Baumgartner presented Contractor's Application for Payment No. 08 in the amount of $83,847.96. Mr. Dayhuff made a motion to pay the invoice as presented out of the ARPA Fund in the amount of $83,847.96. Mr. Rood seconded the motion. Motion carried 3-0

Kleinpeter Consulting Group LLC Invoice #2018 $13,400.00

Ms. Baumgartner presented an invoice from Kleinpeter Consulting Group to be paid out of the Local Funds in the amount of $13,400.00. Mr. Dayhuff made a motion to pay the invoice as presented out of the Local Fund to be drawn down in the amount of $13,400.00. Mr. Rood seconded the motion. Motion carried 3-0

Mr. Kleinpeter was present and was there to explain that because the project was extended beyond the original date his consulting firm had offered more services the previously expected. He provided a breakdown of cost expenditures where the increase would be in the sum of $4,500.00. Mr. Dayhuff made a motion to approve the additional cost of $4,500.00 for his consulting fees. Mr. Rood seconded the motion. Motion carried 3-0

Approval of Previous Meeting Minutes

Mr. Dayhuff made a motion to approve the minutes as presented. Mr. Rood seconded the motion. The motion carried, 3-0.

Public Comments

Ms. Baumgartner opened the floor for public comment. Mr. Fritz was present to present the council members with ordinance examples from other towns that may be considered for Clay City.

Reports

Clerk's Report: Ms. Stoliby provided a brief financial update, covering the General, Wastewater, and Water funds. All accounts remain in stable condition, with routine expenditures and revenues reported. No major financial concerns were noted.

Police Department: Chief Silvers reported that operations are running smoothly. Officers continue to issue citations as needed, and fines related to code enforcement violations have been sent out in accordance with established procedures.

Water Department: Ms. Staley provided an update on water operations and utility clerk duties. She reported that there are no significant concerns at this time. Routine testing and maintenance have been proceeding well and without issue.

Sewer Department: Mr. Staley provided an update on daily operations at the wastewater treatment plant. He reported no current concerns. Routine maintenance is being performed as scheduled, and the plant is operating well and in good condition.

Street Department: Mr. Stoliby provided a brief update on the Street Department, stating that operations are running smoothly. Locates, maintenance and routine tasks are being completed according to priority.

Adjustments

Ms. Staley presented the board with water adjustments. Mr. Dayhuff made the motion to approve water adjustments as presented for current customers as long as the leaks were fixed. Mr. Rood seconded the motion. Motion carried 3-0

Old Business

Tower Update: Ms. Baumgartner reported that the water tower project continues to progress, not quite as planned. While change orders have adjusted the timeline, the updated completion date is still expected to fall closer to early fall rather than the end of summer. There isn't much news to report at this time, other than the Clay City and Eel logos have been painted, and crews are now working on getting the tower fully operational.

We want to extend a heartfelt thank you to Mr. Rood and our amazing community for raising the funds that brought this vision to life. The Eel logo beautifully captures the pride and spirit of our town.

New Business

New Meter Head Options:
The Council discussed options for new meter heads to improve efficiency and accuracy in meter readings. Quotes are being gathered from multiple vendors, and the Utility Department will provide a recommendation at an upcoming meeting after reviewing compatibility and cost. No decisions were made at this time.

Blighted Properties:
The Town Attorney provided updates on several blighted properties, noting that letters of violation have been sent and that legal steps are underway in coordination with code enforcement and the health department. Following discussion, the Council voted to move forward with more aggressive enforcement measures. This includes authorizing the Clerk-Treasurer to take matters to the Clay County Courthouse in an effort to place lien on properties that are not being properly maintained, as defined in the Town's ordinances. Mr. Dayhuff made a motion to approve the proposed enforcement action. Mr. Rood seconded the motion. Motion carried 3-0.

Ticket Violations – Increase in Fees & Fines:
The Council discussed the continued need to revise and increase the fees and fines associated with ordinance violations, due to repeated noncompliance across several areas. It was agreed that an executive session will be scheduled to further discuss and determine appropriate fee and fine amounts. The Town's legal counsel will be included in the session to assist in drafting and reviewing any proposed changes to the ordinance.

Ordinances and Resolutions
None at this time

Upcoming Events:
Employee Meeting – July 28th 8am (closed to public)
Town Council Meeting – August 5th 6pm (open to public)

Motion to Pay Bills
Mr. Dayhuff made a motion to pay the Town of Clay City's bills as presented. Mr. Rood seconded the motion. Motion carried 3-0

Adjournment

With no further business to discuss, a motion to adjourn was made by Mr. Dayhuff and seconded by Mr. Rood. Motion carried 3-0 The meeting adjourned at 6:45pm.

Respectfully submitted,

Sarah Stoliby Town Clerk, Clay City

Date of Approval: 8/5/25

The undersigned members of the Town of Clay City Council hereby approve the above motion as recorded in the official minutes.

APPROVED BY:

President: Donnella Baumgartner Date: 8-5-25
Donnella Baumgartner

Vice President: Don Dayhuff Date: 8/5/25
Don Dayhuff

Council Member: Tim Rood Date: 8-5-25
Tim Rood

Attestation by Clerk-Treasurer:
I, Sarah Stoliby, Clerk-Treasurer of the Town of Clay City, certifies that this document is a true and accurate record of the council's approval of the motion described above.

Signature: Sarah Stoliby
Date: 8/5/25

For official use only. Filed in the Town of Clay City records.

OFFICIAL MINUTES TOWN OF CLAY CITY AUGUST 5TH, 2025

The Town Council of Clay City met in regular session on 08/05/2024 at 6:00PM in the Clay City Town Hall. The meeting was called to order by President Donnella Baumgartner, with the following council members present: Vice President, Don Dayhuff and Member Tim Rood. Also present were Clerk Treasurer, Sarah Stoliby.

Call to Order

President, Donnella Baumgartner called the meeting to order and led the Pledge of Allegiance AT 6:00PM

Announcements

Ms. Baumgartner announced community events and announced that August is First Responders Month

Midwest Engineers Invoice #202310800-09 $11,230.94 Pay out of Regions. Baumgartner presented an invoice from Midwestern Engineering to be paid out of the Regions - Local funds in the amount of $**11,230.94**. Mr. Dayhuff made a motion to pay the invoice as presented out of the ARPA Fund in the amount of $**11,230.94**. Mr. Rood seconded the motion. Motion carried 3-0

Contractor's Application for Payment No. NINE (09) $87,516.00 Pay Out of Regions.

Ms. Baumgartner presented Contractor's Application for Payment No. 09 in the amount of **$84,651.60**. Mr. Dayhuff made a motion to pay the invoice as presented out of the Regions - Local Fund in the amount of $**84,651.60. Note:** To pay the Change Order amount on the application from the Water Tower EEL logo donation fund. (these funds were specifically raised for the eel logo to be applied to the new water tower) Mr. Rood seconded the motion. Motion carried 3-0

Approval of Minutes from 07/01/2025

Ms. Baumgartner presented the minutes from last month's Town Council Meeting to those present. After reviewing, Mr. Dayhuff made a motion to approve the minutes as presented. Mr. Rood seconded the motion. Motion carried 3-0

Public Comments

There was no public comments at this time.

Reports

Clerk-Treasurer Report – Ms. Stoliby reported that office operations are running smoothly, with financial records and billing processes up to date.

Police Department Report – Chief Silvers reported routine operations with no major incidents; patrol and community safety efforts are proceeding without issue.

Water Department Report – Ms. Staley reported that water service and system maintenance are functioning as expected, with no outstanding issues at this time.

Sewer Department Report – Mr. Staley reported normal operations and system performance with no disruptions or concerns noted.

Street Department Report – Mr. Stoliby reported that streets and town maintenance remain in good condition, with no concerns or unusual activity to report.

Old Business

Water Tower Update

The engineering firm is currently working on solutions regarding the issue with the water tower elevations. The firm has acknowledged their mistake and has taken full responsibility, both in terms of correcting the problem and covering the financial costs associated with the repairs. The council were presented with the option as a course of action to correct the issue. Options included an Altitude Pilot Control, shut off valves throughout town and rebuilding the tower, increasing it by six feet. Town Council discussed these options. Mr. Dayhuff made a motion Midwest Engineers followed through with the original plan at the corrected water tower height. This option would intel reconstruction of the 14th St water tower. Mr. Rood seconded the motion. Motion carried 3-0

New Ordinance

Mr. Dayhuff made a motion to suspend the rules. Mr. Rood seconded the motion. Motion carried 3-0

New Business

Introduce Ordinance 2025-5

Ms. Baumgartner presented Ordinance 2025-5 to the Town Council for consideration. After review and discussion Mr. Dayhuff made the motion to approve Ordinance 2025-5 as presented. Mr. Rood seconded the motion. Motion carried 3-0

Update Internal Controls Policy

Ms. Baumgartner presented the option to amend the Town's Internal Controls Policy to include an additional authorized signer for financial documents and transactions, to be used in the event that the designated signers are unavailable. She noted this is not a requirement from the bank or other entities but is being proposed to ensure proper procedures within the Town's Internal Controls.

Mr. Rood made a motion to approve the amendment to the Internal Controls Policy as presented. Mr. Dayhuff seconded the motion. Motion carried 3-0.

Ordinances and Resolutions

Ordinance 2025 – 5 Approved

Upcoming Events:
Employee Meeting – August 25th 8am (closed to public)
Town Council Meeting – September 2nd 6pm (open to public)

Motion to Pay Bills

Mr. Dayhuff made a motion to pay the Town of Clay City's bills as presented. Mr. Rood seconded the motion. Motion carried 3-0

Adjournment

With no further business to discuss, a motion to adjourn was made by Mr. Dayhuff and seconded by Mr. Rood. Motion carried 3-0 The meeting adjourned at 6:45pm.

Respectfully submitted,

Sarah Stoliby Town Clerk, Clay City

Date of Approval: Sept. 2, 2025

The undersigned members of the Town of Clay City Council hereby approve the above motion as recorded in the official minutes.

APPROVED BY:

President: Donnella Baumgartner Date: 9-2-25
Donnella Baumgartner

Vice President: Don Dayhuff Date: 9-2-25
Don Dayhuff

Council Member: Timothy J Rood Date: 9-2-25
Tim Rood

Attestation by Clerk-Treasurer:

I, Sarah Stoliby, Clerk-Treasurer of the Town of Clay City, certifies that this document is a true and accurate record of the council's approval of the motion described above.

Signature: Sarah Stoliby

Date: 9/2/25

For official use only. Filed in the Town of Clay City records.

OFFICIAL MINUTES TOWN OF CLAY CITY SEPTEMBER 2ND, 2025

The Town Council of Clay City met in regular session on 09/02/2025 at 6:00PM in the Clay City Town Hall. The meeting was called to order by President Donnella Baumgartner, with the following council members present: Vice President, Don Dayhuff and Member Tim Rood. Also present were Clerk Treasurer, Sarah Stoliby.

Call to Order

President, Donnella Baumgartner called the meeting to order and led the Pledge of Allegiance AT 6:00PM

Announcements

Ms. Baumgartner introduced town attorney Chris Gambill who was present for the September council meeting.

Kleinpeter Consulting Group, LLC Invoice #2082 $2,500.00

Ms. Baumgartner presented the council with an invoice in the amount of $2,500 where the remaining ARPA grant money will be expended in the amount of $2,075.09. With the remaining balance of $424.91 to be paid of the Regions Bank local funds. Mr. Dayhuff made a motion to pay $2,075.09 out of ARPA and the remaining $424.91 balance to be paid from Regions. Mr. Rood seconded the motion. Motion carried 3-0

Approval of Minutes from 07/01/2025

Ms. Baumgartner presented the minutes from last month's Town Council Meeting to those present. After reviewing, Mr. Rood made a motion to approve the minutes as presented. Mr. Dayhuff seconded the motion. Motion carried 3-0

Public Comments

Tim and Amber Groce were present and expressed concerns regarding Schepper Tire and Repair, located next door to their residence. Their concerns included junk vehicles on the property and unsafe conditions caused by vehicles obstructing their view when exiting their driveway.

It was also noted that the business owner had been advised that spray painting on the highway is not permitted. Following discussion, including a brief exchange between Mr. Groce and Darin Carlson, the Council and Town Attorney clarified that the Town will begin enforcing ordinance violations through the issuance of tickets to businesses found in non-compliance.

Reports

Clerk-Treasurer Report – Ms. Stoliby reported that office operations are running smoothly, with financial records and billing processes up to date.

Police Department Report – Chief Silvers reported routine operations with no major incidents; patrol and community safety efforts are proceeding without issue.

Water Department Report – Ms. Staley was out on vacation, but updated council that everything was running normal before she left.

Sewer Department Report – Mr. Staley was out on vacation, but updated council that everything was running normal before he left.

Street Department Report – Mr. Stoliby reported that streets and town maintenance remain in good condition, with no concerns or unusual activity to report.

Old Business

Tower Update
The engineer firm continues working on solutions to correct the elevation issue with the water tower. They have taken full responsibility and financial liability for the mistake and are providing a plan of correction.

Wabash Valley Community Foundation Grant
The grant process has been completed. A social media post will be shared later this week to update the community and highlight the project.

Pipes Investigation Update
The Council received an update on the ongoing investigation regarding former Clerk Treasurer Karla Pipes. Additional details will be provided as the matter progresses.

Water Bill Payments – DOXO
The Council reminded residents not to pay water bills through the third-party service DOXO. The Town Attorney has been directed to draft a letter on behalf of the Town to DOXO requesting that they end any billing or payment services connected to the Town of Clay City.

New Ordinance
None at this time.

New Business

Water Customer Refund Request
Water customer contacted the town in regards to receiving a refund on water she had paid according to a verbal agreement she had with previous council members. It was discussed

that the customer was not owed any refund. As policy states, options for water customers. One being shut the water off and not receive a bill or use water and the second being put the property on "vacation" mode where you will not receive a bill when the property is not being occupied. This is limited to twice a year. The third option is your water will be active; you will receive a bill and will be responsible for paying for the usage. Town attorney along with Clerk Treasurer will work together to send customer a letter for clarification.

State Budget Cuts/ Affecting Small Towns LIT-PS

Ms. Stoliby provided the council with the latest update regarding current bills and cuts coming down from the state and potential impacts that would affect our Town and employees.

2026 Budget First Reading/Rescheduled

After reworking the budget to accommodate changes coming down from the State it was determined to reschedule the first reading until we have a more accurate representation of where we will stand financially.

CPA – Hammer & Swigart

Ms. Swigart and Ms. Stoliby are working together to clean up the 2024 Bank Reconciliations from previous clerks negligence and theft.

John Schepper's

Discussion:

Council discussed ongoing concerns regarding the condition of the property owned by **John Schepper**. The property has continued to accumulate debris, junk materials, and overgrown vegetation, creating a public nuisance and negatively affecting surrounding properties. It was noted that multiple verbal and informal requests have been made to the property owner with little or no action taken to address the issue.

Action Taken:

Council directed that a **formal written notice/letter** be sent to Mr. Schepper requesting that the property be cleaned up and brought into compliance with town ordinances within a specified timeframe. Town attorney, Chris Gambill and Ms. Stoliby will get the proper documentation ready.

USA/Rein Center Water Bills

The Council reviewed a request from Clay City USA / Rein Center asking to be exempt from paying water usage fees due to their status as a non-profit organization.

After discussion, it was determined that all non-profit organizations within the Town are subject to the same options regarding water service:

1. Continue paying a regular monthly water bill, **or**
2. Place the account on **vacation mode** when the facility is not in use.

To maintain fairness and consistency among all utility customers, Council agreed that previous informal arrangements or exemptions would no longer be recognized.
Mr. Dayhuff made a motion to continue collecting water usage fees from the Clay City USA / Rein Center and to **disregard any prior agreement** allowing nonpayment, in order to prevent further inconsistencies or disputes among customers. Mr. Rood seconded the motion. Motion carried 3-0

Set Halloween Hours
Halloween hours are set for Friday, October 31st from 5:30pm – 8:30pm

Ordinances and Resolutions
None at this time.

Upcoming Events:
Employee Meeting – September 29th 8am (closed to public)
First Reading 2026 Budget – October 7th 5pm (open to public)
Town Council Meeting – October 7th 6pm (open to public)

Motion to Pay Bills
Mr. Dayhuff made a motion to pay the Town of Clay City's bills as presented. Mr. Rood seconded the motion. Motion carried 3-0

Adjournment

With no further business to discuss, a motion to adjourn was made by Mr. Dayhuff and seconded by Mr. Rood. Motion carried 3-0 The meeting adjourned at 6:47pm.

Respectfully submitted,

Sarah Stoliby Town Clerk, Clay City

Date of Approval: 10/7/25

The undersigned members of the Town of Clay City Council hereby approve the above motion as recorded in the official minutes.

APPROVED BY:

President: Donnella Baumgartner Date: 10-7-25
Donnella Baumgartner

Vice President: Don Dayhuff Date: 10-7-25
Don Dayhuff

Council Member: Timothy J Rood Date: 10.7.25
Tim Rood

Attestation by Clerk-Treasurer:

I, Sarah Stoliby, Clerk-Treasurer of the Town of Clay City, certifies that this document is a true and accurate record of the council's approval of the motion described above.

Signature: Sarah Stoliby
Date: 10/7/25

For official use only. Filed in the Town of Clay City records.

OFFICIAL MINUTES TOWN OF CLAY CITY OCTOBER 7TH, 2025

The Town Council of Clay City met in regular session on 10/07/2025 at 6:00PM in the Clay City Town Hall. The meeting was called to order by President Donnella Baumgartner, with the following council members present: Vice President, Don Dayhuff and Member Tim Rood. Also present were Clerk Treasurer, Sarah Stoliby.

Call to Order

President, Donnella Baumgartner called the meeting to order and led the Pledge of Allegiance AT 6:00PM

Announcements

Ms. Baumgartner reminded those present of the Town of Clay City's Trick or Treating hours, set for Friday October 31st from 5:30pm – 8:30pm. She also announced that Town Attorney Chris Gambill will be present for the November 4th public meeting.

Approval of Minutes from 09/02/2025

Ms. Baumgartner presented the minutes from last month's Town Council Meeting to those present. After reviewing, Mr. Dayhuff made a motion to approve the minutes as presented. Mr. Rood seconded the motion. Motion carried 3-0

Reports

Clerk-Treasurer Report – Ms. Stoliby reported that office operations are running smoothly, with financial records and billing processes up to date.

Police Department Report – Chief Silvers had nothing to share.

Water Department Report – Ms. Staley updated council that everything was running normal before she left.

Sewer Department Report – Mr. Staley updated council that everything was running normal before he left.

Street Department Report – Mr. Stoliby reported that streets and town maintenance remain in good condition, with no concerns or unusual activity to report. Council noted two additional leaks needing addressed. 4th & Nye and 14th & Meridian.

Old Business

Water Tower Update

Engineers have determined that the foundation of the 14th Street water tower is

structurally sound. The Town is currently awaiting a project timeline from Caldwell Tanks regarding the start of repair work.

Pipes Investigation
The FBI and Town Council encourage members of the community to write Letters of Impact from individuals and entities affected by the theft committed by Ms. Pipes. These letters will assist in demonstrating the extent of damage caused to the Town.

Budget Cuts
Council held discussion regarding significant reductions to the 2026 budget. These cuts stem from both the financial losses caused by the recent theft and the potential reduction of Local Income Tax (LIT) funds in 2027. It was noted that the Town of Clay City continues to face substantial financial challenges due to past overspending and the need to align expenditures more closely with the approved budget. The decision weighed heavily on all members present.

New Ordinance
None at this time.

New Business

Spending Freeze
Ms. Baumgartner stated that, in an effort to remain within the approved budget, a spending freeze is now in effect for all departments. Council approved that any expenditure exceeding $100 must be submitted for prior approval as the Town approaches the end of the fiscal year.

Letter from Ms. Dayhuff:
Ms. Dayhuff submitted a letter to Council requesting the addition of a school crossing guard. Ms. Baumgartner stated she will reach out to the school to discuss possible solutions. As the Town does not currently have funds budgeted for a crossing guard position, it was suggested that the school consider assigning the School Resource Officer (SRO) or seek parent volunteers to assist in this role.

Ordinances and Resolutions
None at this time.

Public Comments
John Schepper was present to provide an update on his code ordinance violation. He reported progress in removing over 15 vehicles from his property and stated he will continue working to clear out the remaining junk vehicles.

Local business owners addressed the Council regarding the deteriorating building facade that led to the street closure between 8th and Main Streets. Council discussed granting a 30-day grace period to clean up debris, remove the damaged vehicle, and either repair or demolish the unsafe wall.

Shannon Combs attended to introduce himself as the potential new owner of the business property located across from Town Hall. He requested to meet with Council to review his plans and clarify property boundary lines.

Upcoming Events:
Executive Session – October 21st 4pm (closed to the public)
Final Reading & Adoption of the 2026 Budget – October 21st 5pm (open to public)
Employee Meeting – October 27th 8am (closed to public)
Town Trick or Treating – October 31st 5:30pm – 8:30pm
Next Town Council Meeting – November 4th 6pm (open to public)

Motion to Pay Bills
Mr. Dayhuff made a motion to pay the Town of Clay City's bills as presented. Mr. Rood seconded the motion. Motion carried 3-0

Adjournment

With no further business to discuss, a motion to adjourn was made by Mr. Dayhuff and seconded by Mr. Rood. Motion carried 3-0 The meeting adjourned at 6:47pm.

Respectfully submitted,

Sarah Stoliby Town Clerk, Clay City

Date of Approval: 11/4/25

The undersigned members of the Town of Clay City Council hereby approve the above motion as recorded in the official minutes.

APPROVED BY:

President: Donnella Baumgartner Date: 11-4-25
Donnella Baumgartner

Vice President: _____ Date: 11/4/2025
Don Dayhuff

Council Member: _____ Date: _____
Tim Rood

Attestation by Clerk-Treasurer:
I, Sarah Stoliby, Clerk-Treasurer of the Town of Clay City, certifies that this document is a true and accurate record of the council's approval of the motion described above.

Signature: Sarah Stoliby
Date: 11/4/25

For official use only. Filed in the Town of Clay City records.

TOWN OF CLAY CITY, INDIANA
MOTION TO RESTRUCTURE POLICE DEPARTMENT

It was determined that funds received from the Local Income Tax (LIT) Public Safety and Certified Shares were previously misallocated, resulting in a deficit within the Public Safety Fund. To correct this issue and restore financial stability, the Town Council of Clay City is moving to restructure the Police Department by reducing the number of full-time officers from two (2) to one (1) Town Marshal position.

This action is necessary to realign expenditures with available revenues and ensure the responsible management of public funds. Therefore, due to the elimination of a fulltime police officer position effective January 1, 2026, I move to terminate Officer Silvers of the Clay City Police Department effective January 1, 2026.

To ensure smooth transition for the remainder of the year I move to do away with titles "chief" and "assistant chief" affective immediately. The Marshal for the 2026 year Scaggs shall hold the Title Marshal effective immediately.

Adopted by the Town Council of Clay City, Indiana, this 4 day of Nov., 2025.

Town Council Members:
Council President _____
Council Member _____
Council Member _____

Attested by:
Sarah Stoliby, Clerk-Treasurer _____

OFFICIAL MINUTES TOWN OF CLAY CITY NOVEMBER 4TH, 2025

The Town Council of Clay City met in regular session on 11/04/2025 at 6:00PM in the Clay City Town Hall. The meeting was called to order by President Donnella Baumgartner, with the following council members present: Vice President, Don Dayhuff Also present were Clerk Treasurer, Sarah Stoliby.
Tim Rood was absent, due to an injury.

Call to Order

President, Donnella Baumgartner called the meeting to order and led the Pledge of Allegiance AT 6:00PM

Announcements
Ms. Baumgartner provided the following community announcements:

1. **Sue Booe Celebration of Life**
   Scheduled for **November 8th** from **2:00 PM to 5:00 PM** at the **Eel Dome**.
2. **Clay City Fair Bingo**
   To be held on **November 8th**.
3. **Clay City Chocolate Walk & Christmas Bazaar**
   Scheduled for **December 6th**.
   Residents are encouraged to follow the **Hometown Holiday** Facebook page for event updates and additional information.
4. **Post Office / Town Holiday Hours**
   - Closed **November 27th & 28th** for Thanksgiving
   - Closed **December 24th & 25th** for Christmas
   - Closed **December 31st** for New Year's

These announcements were formally noted for the record as part of the meeting proceedings.

Approval of Minutes from 10/07/2025
Ms. Baumgartner presented the minutes from last month's Town Council Meeting to those present. After reviewing, Mr. Dayhuff made a motion to approve the minutes as presented. Ms. Baumgartner seconded the motion. Motion carried 2-0

Reports

Clerk-Treasurer Report – Ms. Stoliby reported that office operations running smoothly. Ms. Stoliby is working to continue to clean up the financial records. The billing processes are up to date.

Police Department Report – Chief Silvers presented the Council with a medical bill from Union Health Hospital for an emergency room visit that occurred in the spring. The incident was not life-threatening but required evaluation at the ER. The date of service was June 4, 2025, and the bill was presented for payment on October 27, 2025.

Earlier in the year, the Town's workers' compensation coverage had been cancelled due to an excessive number of claims, and Council previously discussed that this incident would not be submitted as a workers' compensation claim. Instead, Council had agreed that the Town would pay the expense *out-of-pocket as a self-pay charge to avoid initiating another* workers' compensation filing.

Council reviewed the final balance of $1,337.72 and agreed to pay the bill in full.

For the record, Council noted that the intention was to pay the entire bill as a Town self-pay expense. However, at the time of the emergency room visit, Chief Silvers chose to bill his personal insurance, which resulted in the remaining balance now being due. The Town accepts responsibility only for the balance presented and no further claims, charges, or insurance adjustments related to this visit shall be attributed to the Town. Mr. Dayhuff made a motion to pay of the remaining balance of $1,337.72. Ms. Baumgartner seconded the motion. Motion carried 2-0.

Water Department Report – Ms. Staley updated council that everything was running normal before she left.

Sewer Department Report – Mr. Staley updated council that everything was running normal before he left.

Street Department Report – Mr. Stoliby reported that streets and town maintenance remain in good condition, with no concerns or unusual activity to report.

Old Business

Water Tower Update

Engineers have confirmed that the foundation of the **14th Street Water Tower** is structurally sound. The Town is currently awaiting a project timeline from **Caldwell Tanks, Inc.** regarding the start of repair work. Donnella and Don met with engineers from **Midwestern Engineers**, who presented two options to correct their prior error:

1. A proposal from **Phoenix Fabricators & Erectors**

2. A proposal from **Caldwell Tanks, Inc.**

After discussion and review of all the information provided, the Council determined that the proposal from **Caldwell Tanks, Inc.** was the most appropriate course of action. Mr. Dayhuff made a motion to approve the proposal from **Caldwell Tanks, Inc.** to reconstruct the 14th Street Water Tower. Ms. Baumgartner seconded the motion. **Motion carried 2–0.**

Building Update – Main & 8th Street Property

The Council noted that the 30-day compliance period for the Main & 8th Street property expires on November 8, 2025. The Town of Clay City will be contacting the Town Attorney to determine what legal actions or options are available to move the enforcement process forward. The property owners have stated that the building is in the process of being sold, with the sale pending necessary signatures. This information was noted for the record; however, the Town will proceed with consultation to ensure all compliance and safety requirements continue to be addressed.

Whiskey Pickle Co.

Shannon Combs was present to discuss his plans moving forward with his businesses grand opening and easement questions. Business Grand opening will be Friday, November 14th.

New Ordinance

Ordinance 6-2025

New Business

Clay City Police Department Restructuring

On October 23, 2025, the Council received a letter from Town Attorney Chris Gambill in response to the need for staff reductions within the Clay City Police Department due to budget constraints. The letter included an official motion outlining the recommendation to eliminate one full-time officer position, restructuring the department from a multi-officer police department to a single Town Marshal structure.

Following previous discussions and based on seniority, Mr. Dayhuff made a motion to terminate Officer Terry Silvers as part of the restructuring process. Ms. Baumgartner seconded the motion. Motion carried 2–0.

Mr. Dayhuff then made a motion to appoint Terry Skaggs as Town Marshal, citing seniority and his years of service to the Town of Clay City as the basis for making the decision. Ms. Baumgartner seconded the motion. Motion carried 2–0.

For the record, Ms. Baumgartner stated that although Mr. Rood was not present at this meeting, he had expressed that he was not in favor of either decision.

Officer Terry Silvers requested to retain the Town-issued phone, watch, and weapons he had accumulated during his employment. Town Attorney Chris Gambill advised that he could not provide an answer at this time, as these items were believed to have been purchased with taxpayer funds. Ms. Baumgartner stated she would contact SBOA to obtain clarification on whether or how such a request could be considered.

Mr. Dayhuff made a motion to reduce the number of Town-owned police vehicles from three to two. Ms. Baumgartner seconded the motion. Motion carried 2–0.

Mr. Dayhuff made a motion to require a detailed, itemized inventory list for the Police Department, including all equipment and weapons issued to full-time officers and reserve officers. Ms. Baumgartner seconded the motion. Motion carried 2–0.

Ordinances and Resolutions

Ordinance 6-2025
Town of Clay City 2026 Salary Ordinance
Ms. Stoliby presented the 2026 Salary Ordinance for councils approval. Mr. Dayhuff made a motion to approve the 2026 Salary Ordinance. Ms. Baumgartner seconded the motion. Motion carried 2-0

Public Comments

A significant number of community members were present for the public meeting, and numerous questions, concerns, and opinions were expressed. In order to maintain full accuracy and transparency in the record of public remarks, it is recommended that individuals wishing to review the public comment portion of the meeting view the recording available on the Town of Clay City YouTube Channel:

https://www.youtube.com/@TownClayCity

Upcoming Events:
Next Employee Meeting - November 24th 8am (Closed Meeting)
Next Town Council Meeting – December 2nd (Public Meeting) 6pm

Motion to Pay Bills
Mr. Dayhuff made a motion to pay the Town of Clay City's bills as presented. Ms. Baumgartner seconded the motion. Motion carried 2-0

Adjournment

With no further business to discuss, a motion to adjourn was made by Mr. Dayhuff and seconded by Ms. Baumgartner. Motion carried 2-0 The meeting adjourned at 7:28pm.

Respectfully submitted,

Sarah Stoliby Town Clerk, Clay City

Date of Approval: Dec. 2, 2025

The undersigned members of the Town of Clay City Council hereby approve the above motion as recorded in the official minutes.

APPROVED BY:

President: Donnella Baumgartner Date: 12-2-2025
Donnella Baumgartner

Vice President: Don Dayhuff Date: 12-2-25
Don Dayhuff

Council Member: Tim Rood Date: 12-2-25
Tim Rood

Attestation by Clerk-Treasurer:

I, Sarah Stoliby, Clerk-Treasurer of the Town of Clay City, certifies that this document is a true and accurate record of the council's approval of the motion described above.

Signature: Sarah Stoliby
Date: 12/2/25

For official use only. Filed in the Town of Clay City records.

OFFICIAL MINUTES TOWN OF CLAY CITY DECEMBER 2ND, 2025

The Town Council of Clay City met in regular session on 12/02/2025 at 6:00PM in the Clay City Town Hall. The meeting was called to order by President Donnella Baumgartner, with the following council members present: Vice President, Don Dayhuff, Council Member, Tim Rood Also present were Clerk Treasurer, Sarah Stoliby.

Town Attorney Chris Gamill was also in attendance.

Call to Order

President, Donnella Baumgartner called the meeting to order and led the Pledge of Allegiance AT 6:00PM

Announcements

Dec. 6th Clay City Chocolate Walk & Christmas Bazaar

Post Office / Town Holiday Hours

- Office Closed from 11:30am – 1pm December 22nd for employee Team Meeting & Lunch
- Closed **December 24th & 25th** for Christmas
- Closed **December 31st** for New Year's

These announcements were formally noted for the record as part of the meeting proceedings.

Approval of Minutes from 11/04/2025

Ms. Baumgartner presented the minutes from last month's Town Council Meeting to those present. After reviewing, Mr. Dayhuff made a motion to approve the minutes as presented. Ms. Baumgartner seconded the motion. Motion carried 2-0

Reports

Clerk-Treasurer Report – Ms. Stoliby reported that office operations running smoothly. Ms. Stoliby is working to continue to clean up the financial records. The billing processes are up to date.

Marshal Report – Marshal Skaggs requested approval to purchase a keypad door knob at a cost not to exceed $50.00. He also requested that the Clay City Police Department

Facebook page be deleted and that all future public safety–related posts be shared through the official Town of Clay City Facebook page.

Marshal Skaggs reported that he continues to work with the county and the Indiana State Police to ensure adequate coverage. The transition period has been smooth, with no unusual incidents or concerns to report. Computer-Aided Dispatch (CAD) calls and dispatch services are being handled effectively and efficiently.

Overall, operations are progressing well and moving forward as expected.

Water Department Report – Ms. Staley reported that water department operations are continuing as normal. Routine maintenance and daily operations are being managed appropriately, and no significant issues or concerns were reported at this time.

Sewer Department Report – Mr. Staley reported that sewer department operations are continuing as normal. Routine monitoring, maintenance, and required reporting are being completed as scheduled. No significant issues or concerns were reported at this time.

Street Department Report – Mr. Stoliby reported that streets and town maintenance remain in good condition, with no concerns or unusual activity to report. The Street Department reported completing numerous utility locates. The blue Ford truck is currently at Van's for a fuel tank replacement, and the white F-250 is prepared and ready for snow plowing. Additionally, four water leak repairs were completed.

Old Business

Water Tower Update

It was reported that work on the water tower is expected to begin in early 2026. The project will be completed in coordination with Caldwell Tanks and Midwest Engineers.

Building Update – Main & 8th Street Property

Ms. Baumgartner reported that the anticipated sale of the property did not proceed. The property owners have since hired a contractor to demolish the building, with demolition scheduled for February 2026.

Fines related to this matter are suspended, provided the demolition work is completed in a timely manner. Fine collections remain paused effective December 2, 2025. The Town will continue to monitor the situation to ensure all compliance and safety requirements are met. Mr. Rood made a motion to suspend fines as of 12/2/2026. Mr. Dayhuff seconded the motion. Motion carried 3-0

Whiskey Pickle Co.
A temporary lease agreement has been drafted for a four-foot easement. Mr. Rood made a motion to enter into the agreement as presented. Mr. Dayhuff seconded the motion. Motion carried 3–0.

Karla Pipes Update
Ms. Baumgartner reported that the FBI and the prosecuting attorney have requested that the Town begin collecting victim impact statements and letters of impact related to the theft investigation. The Town will proceed as requested and coordinate accordingly.
No charges have been filed at this time against the former Clerk-Treasurer, Karla Pipes. An agreement between her and the FBI is currently in progress. The Town will continue to cooperate with all requests from investigating authorities.

Police Department Inventory and Equipment
The Council noted that there is currently no ordinance in place regarding "compensation packages." After discussion, the Council decided to table any decisions regarding the sale of firearms, inventory, and other equipment to be addressed at a later date.

Regarding the sale of the third police vehicle, the Council agreed that the vehicle will be listed for sale at $15,000 without equipment and $20,000 fully equipped for sale to a law enforcement department.

New Ordinance
None

New Business

Harrison Township Fire Protection Agreement

The Council approved entering into a fire protection agreement with Harrison Township for the period of January 1, 2026, through December 31, 2026, at a contract fee of $17,000. The Council expressed appreciation to Harrison Township for working with the Town on the terms of the contract in consideration of budget constraints.

Ordinances and Resolutions
None

Public Comments
Community members were present for the public meeting, and numerous questions, concerns, and opinions were expressed. In order to maintain full accuracy and transparency in the record of public remarks, it is recommended that individuals wishing to

review the public comment portion of the meeting view the recording available on the Town of Clay City YouTube Channel:

https://www.youtube.com/@TownClayCity

Upcoming Events:
Next Employee Meeting - December 22nd 11am – 1pm (Closed Meeting)
Next Town Council Meeting – January 6th (Public Meeting) 6pm

Motion to Pay Bills
Mr. Dayhuff made a motion to pay the Town of Clay City's bills as presented. Mr. Rood seconded the motion. Motion carried 3-0

Adjournment

With no further business to discuss, a motion to adjourn was made by Mr. Dayhuff and seconded by Mr. Rood. Motion carried 2-0 The meeting adjourned at 7:09pm.

Respectfully submitted,

Sarah Stoliby Town Clerk, Clay City

Date of Approval: Jan 6 2026

The undersigned members of the Town of Clay City Council hereby approve the above motion as recorded in the official minutes.

APPROVED BY:

President: Donnella Baumgartner Date: 1-6-26
Donnella Baumgartner

Vice President: Don Dayhuff Date: 1-6-26
Don Dayhuff

Council Member: Timothy Rood Date: 1-6-26
Tim Rood

Attestation by Clerk-Treasurer:

I, Sarah Stoliby, Clerk-Treasurer of the Town of Clay City, certifies that this document is a true and accurate record of the council's approval of the motion described above.

Signature: Sarah Stoliby

Date: 1/6/26

For official use only. Filed in the Town of Clay City records.